

Florida Fish and Wildlife Conservation Commission

Commissioners

Richard A. Corbett Chairman Tampa

Brian S. Yablonski Vice Chairman Tallahassee

Ronald M. Bergeron Fort Lauderdale

Richard Hanas Oviedo

Aliese P. "Liesa" Priddy Immokalee

**Bo Rivard**Panama City

Charles W. Roberts III
Tallahassee

Executive Staff
Nick Wiley
Executive Director

Eric Sutton
Assistant Executive Director

Jennifer Fitzwater Chief of Staff

Finance and Budget Office

Stuart Potlock Purchasing Director

(850) 488-3427 (850) 921-2500 FAX

Managing fish and wildlife resources for their long-term well-being and the benefit of people.

620 South Meridian Street Tallahassee, Florida 32399-1600 Voice: (850) 488-4676

Hearing/speech-impaired: (800) 955-8771 (T) (800) 955-8770 (V)

MyFWC.com

DATE: June 25, 2014

ADDENDUM NO.: 1

TENIDOD NIAME.

BID NO.: FWC 14/15-05

BID TITLE: GAINESVILLE WILDLIFE RESEARCH LAB

MODULAR RENTA

ADD: Vendor Questions and FWC Answer, Floor Plans

If the Commission finds it necessary to supplement, modify or interpret any portion of the specifications or documents during the ITB period an addendum shall be issued. An Addendum Acknowledgment Form shall be signed by an authorized vendor representative, dated, and returned to the Commission prior to the opening date and time specified in the Calendar of Events.

Sharita Newman, Procurement Manager

## ADDENDUM ACKNOWLEDGMENT FORM

VENDUR NAME:	
VENDOR FEID#:	
ADDRESS:	
CITY/STATE:	_
PHONE #:	_
FAX #:	
E-MAIL:	
AUTHORIZED SIGNATURE:	
TITLE:	

## **QUESTIONS AND ANSWERS**

- 1. Is this bid requisition for New or Used Equipment? Used is acceptable
- 2. If Used, what are your requirements for age and condition? 2011 model or newer with only one previous user
- 3. If New, the completion date is not attainable. The completion date should be 6 to 8 weeks after an award is received.
- 4. Is the site flat and free from any obstructions? Is the site accessible to the transport Truck? The site is mostly flat, only a slight rise from south to north. There is a shed that could be moved to provide easier access depending on size of the truck.
- 5. Can I arrange a site visit before this bid is due? If needed.
- Will Builder's Risk Insurance be provided by the State of Florida, or does the Contractor need to include it?
   Not needed.
- 7. Do you require a copy of the Contractor's GC License for the state of Florida to accompany the bid? Yes
- 8. Will a Site Development permit and Building Permit both be required and the responsibility of the Contractor?

  Yes
- 9. Who will make the electrical service connection, utility connections and the plumbing manifolding under the modular building?

  The vendor would be responsible for all hookups.
- 10. Will the State of Florida pay for back ground checks?
- 11. Are all Low Voltage needs going to be addressed and provided by the State of Florida? Does the contractor need to include j-boxes and conduit for the systems?

  Electrical needs will be addressed by the Commission during the planning phase. Conduit will not be necessary.
- 12. How was the estimated budget calculated?

  It is based on similar modular units that the Commission has previously rented.
- 13. Do you require a standard lease agreement to accompany the bids?
- 14. Do you require poured footers, or will ABS pads be sufficient? ABS pads would be sufficient
- 15. How many windows per office do you require? At least one 24" x 54" window per office

- 16. On the exterior doors, do you require check chains, or hydraulic closers? Hydraulic closers are acceptable.
- 17. Set up of a modular building with 20" floor height is not the industry standard. Typically modular buildings are set at 35 to 42 inches above grade. In order to set a modular building at 20 inches above grade, the contractor will need to remove grade from the foot print of the building and install sub grade footers in order to satisfy the amount of room needed for piers and framing. By setting a building at 20" you will be increasing your set-up cost significantly. We recommend a standard set height of 35 to 42 inches above grade. Can the buildings be set at 35 to 40 inches above grade? The building should meet applicable code on date of installation.
- 18. Permits: Bid specifies that the contractor is responsible for pulling the permits. Do you have an approved site plan?

  Yes.
- 19. Do you want a new or will you consider a used building?
  Used is acceptable, but it should be 2011 or newer model with only one previous user.
- 20. Do you have a floor plan? Yes
- 21. I don't see a floor plan, layout or even a specific actual dimensional size of the building. Are you planning on providing one so to have everyone proposing the same building or ? Please advise. A floor plan could be provided.
- 22. I see that you have a budget set at \$39,000 for this entire project. Is this meant to be an existing building or does it have to be new? I ask because \$39,000 appears to be very out of reach for a new building. Please advise.

See previous answer.

23. Is the Commission doing the site work, ie. utility connections etc. I see no mention of it either way. Please advise.

The vendor would be responsible for all hookups.

24. I also see that the bid calls out for the building to be set at 20" above grade. Normal setup would be at 30" or so above grade. In order to get to 20" the building I-Beams would need to be setting on the ground. Code stipulates that no wood be closer than 16-18" above the grade which this type of setup would not meet. Is the commission willing to accept a non-compliant code set and also any damages to the building due to moisture, rodents, etc.?

The building should meet applicable code on date of installation.

25. Is there currently an existing modular building on lease that is being removed/replaced with the building described in this bid?

There is currently a modular unit on the property.

- 26. If yes, is the contract for the existing building being considered for extension? The original contract for the modular is not being considered for extension.
- 27. Is the unit required to be new or is used acceptable?

  Used is acceptable, but it should be 2011 or newer model with only one previous user.
- 28. The bid states, Contractor is responsible for all permits. Who is responsible to hook up the utilities and other ancillary services other than building delivery, installation (block, level & tie down) and handicap ramp? For example, water/sewer hook ups, electrical main service, sidewalks, etc.....

The vendor will be responsible for fees associated with this project. These costs should be included in the bid, and the vendor will then invoice the Commission for these costs.

- 29. If contractor is responsible for the utilities and other ancillary services, is there an approved site plan showing what is existing and what is new to be added as part of the building addition?

  There is an approved site plan.
- 30. Who is responsible for the permit and impact fees?

  The vendor will be responsible for fees associated with this project. These costs should be included in the bid, and the vendor will then invoice the Commission for these costs.
- 31. Typically the Contractor provides the building, foundation and handicap ramp plan for permitting per the scope of work described in the bid. Who is responsible to provide the site drawings necessary to obtain the permit? For example, site plan, survey, electrical and plumbing riser, etc...

  The contract manager will provide associated documents as needed.
- 32. Who is the permitting entity that has authorization for the site? Alachua County.
- 33. The budget for this project is \$39,000.00. Is the budget calculated per year or is it a total for all three years?

  3 years.
- 34. If contractor is responsible for utility hook-up and other ancillary services, are the costs calculated in the budget amount of \$39,000.00?

  The specific costs for the hookups were not included, however, it was only a rough estimate based on a similar project.
- 35. Who is responsible to provide comprehensive coverage for the building while it is on lease? FWC will be responsible for the insurance on the building while it is leased.
- 36. Who is responsible for physical damage the building sustains, other than normal wear and tear, while the building is on lease?

As laid out in the scope of work, the Commission will be responsible for damage the unit sustains beyond normal wear and tear.