

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
CONTRACTUAL SERVICES SELECTION PACKAGE
REQUEST FOR PROPOSAL
District Five Quick Copy Center Services and Walk-Up Convenience Copiers
RFP-DOT-17-18-5009-COPY
Procured under, F.S. 287.057

Responding Firms	Technical Score	Price	Total Score	Intent to Award
ARC Document Solutions, LLC	107.33	\$ 65,710.65	128.56	Yes
Canon Solutions America, Inc.	104.33	\$ 61,458.61	127.02	No
North American Office Solutions, Inc.	93.00	\$160,723.50	101.68	No
Seminole Office Solutions, Inc.	93.00	\$ 46,503.75	123.00	No

Instructions: The Recording Secretary shall indicate the considerations, evaluation factors, and observations made and used by the Selection Committee in their recommendation.

PROJECT MANAGER:

Name	Title
David M. Clark _____	Facilities Manager _____

SELECTION COMMITTEE MEMBERS:

Mike Shannon, P.E. _____	District Secretary _____
Alan E. Hyman, P.E. _____	Director of Transportation Operations _____
Loreen Bobo, P.E. _____	Director of Transportation Development _____

The selection committee reviewed, discussed and approved the results presented.



Recording Secretary

5.7.18

Date

**District Five Quick Copy Center Services and Walk-up Convenience Copiers
RFP-DOT-17-18-5009-COPY
FM# 2433761A102**

	LM	NR	DZ	AVG SCORE	LM	NR	DZ	AVG SCORE	LM	NR	DZ	AVG SCORE	LM	NR	DZ	AVG SCORE
	ARC Document Solutions, LLC				Canon Solutions America, Inc.				North American Office Solutions, Inc.				Seminole Office Solutions, Inc.			
Overall Approach and Project Management (0-35 points)	32.00	33.00	26.00	30.33	29.00	32.00	31.00	30.67	27.00	28.00	22.00	25.67	31.00	29.00	24.00	28.00
Implementation Plan (0-30 points)	28.00	29.00	22.00	26.33	26.00	25.00	27.00	26.00	25.00	20.00	17.00	20.67	26.00	25.00	23.00	24.67
Customer Service and Report Management (0-15 points)	13.00	15.00	15.00	14.33	13.00	13.00	10.00	12.00	13.00	14.00	11.00	12.67	13.00	15.00	15.00	14.33
Equipment Plan and Training (0-20 points)	18.00	20.00	14.00	17.33	18.00	18.00	16.00	17.33	15.00	17.00	17.00	16.33	12.00	9.00	10.00	10.33
Maintenance, Repair Program, and Billing Process (0-20 points)	20.00	19.00	18.00	19.00	19.00	18.00	18.00	18.33	18.00	17.00	18.00	17.67	16.00	19.00	12.00	15.67
Total Technical Proposal Score	111.00	116.00	95.00	107.33	105.00	106.00	102.00	104.33	98.00	96.00	85.00	93.00	98.00	97.00	84.00	93.00
PRICE SCORE (30 Total Points)																
Low Price	\$46,503.75				\$ 46,503.75				\$ 46,503.75				\$ 46,503.75			
Firms Price	\$65,710.65	70.770%			\$61,486.46	75.63%			\$160,723.50	28.934%			\$ 46,503.75	100.000%		
Firms Price Score	21.23				22.69				8.68				30.00			
Firms Total Score				128.56				127.02				101.68				123.00

(Price Proposal Score Calculation / Low Price/Proposer's Price) x Price Points = Proposer's Awarded Points

SELECTION COMMITTEE:

Mike Shannon, P.E., District Secretary
 Alan E. Hyman, P.E., Director of Transportation Operations
 Loreen Bobo, P.E., Director of Transportation Development

TECHNICAL REVIEW COMMITTEE:

Lorie Matthews, Transportation Support Manager
 Nathan Ruckert, OIT Network Supervisor
 Dee Zinck, Fixed Capital Outlay Coordinator

Project Manager: David Clark, Facilities Manager

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

Posting Date: May 7, 2018

Time: 2PM

Posted By: Tammy Hodgkins, CPPB, BAS, Purchasing Agent III