

ADDENDUM #001

Solicitation Number: FDC ITB-18-075

Solicitation Title: Inmate Toothpaste

Opening Date/Time: August 8, 2018 at 2:00 p.m., Eastern Time (ET)

Addendum Number: 001

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

This Addendum includes the Department's answers to written questions received.

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Responses to Written Questions

FDC ITB-18-075

Inmate Toothpaste

Question	Question	Answer
1	<p>We offer toothpaste on GoVets.com, the platform where you can purchase from 100% VA-Verified Service-Disabled Veteran Owned Businesses (SDVOSB).</p> <p>https://www.govets.com/Product/VetMark-Janitorial-Supplies-and-Equipment-CLEA8710OCE</p> <p>If there are certain items that you want us to have on the platform, we can offer a service level agreement (SLA) on having those available.</p>	<p>If you are interested in submitting a Bid for this Invitation to Bid (ITB), FDC ITB-18-075 Inmate Toothpaste, please respond as indicated in the ITB at the link below:</p> <p>http://www.myflorida.com/apps/vbs/vbs_www.ad_r2.view_ad?advertisement_key_num=140325</p>
2	<p>Has the item been bid out before, if so the last winning bid?</p>	<p>Yes, the previous ITB for Inmate Toothpaste was DC ITB-14-056. The Vendor, Phoenix Trading, Inc. dba Americare Products, Inc. was awarded the last contract. You may view the bid tabulation at link below for this ITB:</p> <p>http://www.myflorida.com/apps/vbs/vbs_www.ad_r2.view_ad?advertisement_key_num=117014</p>
3	<p>Will you accept Imported Toothpaste?</p>	<p>Yes, however the Department of Corrections will not accept toothpaste that contains diethylene glycol (DEG) or any other banned or harmful substance as determined by the FDA. The Department reserves the right to obtain a list of all ingredients.</p>

Question	Question	Answer
4	Will the total quantities be delivered at one time?	No, estimated quantities represent annual quantities purchased Statewide. Orders are generally placed on a quarterly basis, by each of the 50 major institutions.
5	Our Company is interested in submitting a bid for Inmate Toothpaste for Florida Department of Correction facilities. Please advise me of the required delivery date after the award notice is published on 9/12.	Once the resulting Contract is executed, Department Staff may immediately begin placing orders, as needed, through the issuance of Purchase Orders or by Purchasing Card. Orders must arrive within 30 days after the order is placed.
6	Can past purchase history by location be obtained?	Yes, please see Exhibit A, Fiscal Year 17-18 Historical Data of this Addendum.
7	How frequent are orders placed? Monthly? Weekly, etc.?	Typically, orders are placed on a quarterly basis, but orders may also be placed by Department staff as needed.
8	Are samples required for this RFP? If so, can the samples be a mock sample of the packaging and tube, with the labels listing what the net content weight, brand name and formula?	Actual samples of the toothpaste may be required upon request by the Department, but are not mandatory with a Bid submission. Please see Section 4.6 of the ITB for mandatory requirements.
9	Who is currently providing these products for your facilities?	The Vendor, Phoenix Trading, Inc. DBA Amercare Products, Inc. is currently providing toothpaste to the facilities.

Question	Question	Answer
10	What is your current contracted price per unit for each product?	<p>The following is the current contracted toothpaste price per unit:</p> <ul style="list-style-type: none"> • Clear Individual Toothpaste Packet – Size 0.28 ounces \$0.0755 per packet / \$75.52 per case • Clear Tube Toothpaste – Size 2.5 ounces to 3.0 ounces \$0.282 per tube / \$40.60 per case <p>Additionally, current pricing may be found in Amendment #2 of the current contract found here: http://www.dc.state.fl.us/business/contracts/DCITB-14-056.pdf</p>
11	What is the average number of shipments of these products per facility annually?	Please see the Answer to Question #6.
13	Please provide the Summary Reports/order history for the first 2 quarters of 2018 and last 2 quarters of 2017 from the current vendor.	The Summary Reports are unattainable, however, relevant information is provided in Exhibit A Fiscal Year 17-18 Historical Data, of the Addendum.
14	Please confirm if deliveries made to each institution or to a central warehouse for distribution by FDC?	Deliveries shall be made to all Department facilities referenced in Attachment IV – Delivery Locations of the ITB.
15	Are prices firm throughout the 3 years of the contract?	Prices should remain firm and fixed for the duration of the three-year Contract term and optional renewal period. However, the Department will consider price adjustments in accordance with the criteria established in the General Contract Conditions, PUR1000, Section 4(e), Equitable Adjustment.

Question	Question	Answer
16	Is a vendor able to bid on only one of the two toothpastes in the ITB and receive an award for that individual item?	Per Section 4.11, Basis of Award, all items must be bid for a Bid to be considered responsive.
17	Please provide the bid tabulation sheet for the previous bid/award.	The bid tabulation from the current Contract can be found on the Vendor Bid System (VBS) here: http://www.myflorida.com/apps/vbs/vbs_www.ad_r2.view_ad?advertisement_key_num=117293
18	How will the FDC determine the comparison between vendors? For example, if one vendor bids a 2.5oz toothpaste for item number 2 vs. a vendor the bids a 3oz for the same bid item number 2?	Actual size of the toothpaste may vary because of industry standards; however, the size of packaging will not be used for the basis of an award. Please See Section 4.11, Basis of Award, for additional information.

REGION 1		
*Delivery Location by Correctional Institution (CI) to include Work Camps (WC), Annex, Re-Entry Centers, and Community Release Centers (CRC)	Number of Shipments	Annual Amount
Gadsden Re-Entry Center	5	\$2,030.00
Santa Rosa CI/Annex	6	\$12,980.64
Wakulla CI/Annex/WC	5	\$12,992.00
Franklin CI	3	\$5,075.00
Apalachee CI - East/West	5	\$9,541.00
Okaloosa CI/WC	4	\$5,115.60
Calhoun CI/WC	11	\$8,363.60
Holmes CI/WC	4	\$10,353.00
Liberty CI/WC/Quincy Annex	5	\$9,784.60
Walton CI/WC	7	\$6,728.24
Century CI/ WC/Pensacola CRC	4	\$6,902.00
Jackson CI/WC	4	\$8,444.80
Jefferson CI/Tallahassee CRC	3	\$4,849.28
Gulf CI/Forestry Camp	7	\$18,783.28
North West Florida Reception Center/Annex /Panama City CRC	5	\$10,779.40
Total	78	\$132,722.44
REGION 2		
*Delivery Location by Correctional Institution (CI) to include Work Camps (WC), Annex, Re-Entry Centers, and Community Release Centers (CRC)	Number of Shipments	Annual Cost
Reception and Medical and Center-West/RMC/WC	5	\$21,918.32
Lawtey CI	5	\$2,931.10
Union CI	4	\$6,449.72
Cross City CI/WC	3	\$5,075.00
Suwannee CI/WC	11	\$14,489.36
Lancaster CI/WC/Gainesville WC	5	\$4,135.52
Baker CI/WC/Re-Entry Center	7	\$8,526.00
Tomoka CI/WC/CRC	4	\$5,115.60
Putnam CI	5	\$2,511.52
Mayo CI/WC	5	\$6,571.62
Columbia CI/WC/CRC	9	\$14,568.00
Hamilton CI/WC	5	\$17,498.60
Florida State Prison	5	\$11,977.00
Madison CI/WC	5	\$6,977.52
Taylor CI/WC	5	\$9,153.75
New River CI/WC	4	\$3,248.00
Total	87	\$141,146.63

EXHIBIT A
Fiscal Year 17-18 Historical Data

REGION 3		
*Delivery Location by Correctional Institution (CI) to include Work Camps (WC), Annex, Re-Entry Centers, and Community Release Centers (CRC)	Number of Shipments	Annual Cost
DeSoto CI/Annex/WC	4	\$6,699.00
Marion CI/WC	3	\$9,338.00
Zephyrhills CI	3	\$2,030.00
Avon Park CI/WC	4	\$5,434.72
Lake CI	7	\$5,808.32
Lowell CI/Annex/WC	12	\$10,266.12
Florida Women's Reception Center	5	\$6,467.60
Polk CI/WC/Largo Road Prison	4	\$8,363.60
Hernando CI	6	\$2,436.00
Central Florida Reception Center - East/South	4	\$20,665.40
Hardee CI/WC	5	\$7,389.20
Sumter CI & BTU/WC	5	\$7,818.76
Total	62	\$92,716.72
REGION 4		
*Delivery Location by Correctional Institution (CI) to include Work Camps (WC), Annex, Re-Entry Centers, and Community Release Centers (CRC)	Number of Shipments	Annual Cost
Dade CI	4	\$2,111.20
Homestead CI	5	\$3,329.20
Martin CI/WC	8	\$9,865.80
South Florida Reception Center & South	7	\$10,905.20
Charlotte CI	4	\$6,211.80
Everglades CI & Re-Entry Center	4	\$10,779.40
Okeechobee CI	4	\$11,571.00
Total	36	\$54,773.60

* Please see Attachment IV-Delivery Locations of this ITB.

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