

ADDENDUM #001

REQUEST FOR PROPOSAL RFP030618FCO1

(Supplemental Nutrition Assistance Program Information and Application Assistance Services, Economic Self Sufficiency Program Office)

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

Request for Proposal/Invitation to Negotiate **RFP# - RFP030618FCO1 Supplemental Nutrition Assistance Program Information and Application Assistance Services**, posted May 7, 2018 is hereby amended as follows (all changes are highlighted in yellow).

Section 2.5 – RFP

2.5 Schedule of Events and Deadlines

Activity	Date	Time	Address	Section Reference
RFP advertised and released on Florida VBS:	May 7, 2018	5:00 PM	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	2.2.1
*Solicitation Conference (Call) to be held:	May 16, 2018	10:00 AM	Conference Call Line: 1-888-670-3525 Participant Code: 4721375608#	2.6
Submission of written inquiries must be received by:	May 23, 2018	5:00 PM	Attn: Ashley Davis Procurement Manager Dept. of Children & Families 1317 Winewood Blvd., Bldg.3, Room 202 Tallahassee, FL 32399-0700 Ashley.Davis@myflfamilies.com	2.7
Anticipated date for posting Department's Response to Inquiries:	May 31, 2018	5:00 PM	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www.main_menu	2.7
Notice of Intent to Submit a Proposal	June 4, 2018	5:00 PM	Attn: Ashley Davis Procurement Manager Dept. of Children & Families 1317 Winewood Blvd., Bldg. 3, Room 202 Tallahassee, FL 32399-0700 Ashley.Davis@myflfamilies.com	2.8

Activity	Date	Time	Address	Section Reference
Sealed Proposals must be received by the Department:	June 28, 2018	2:00 PM	Attn: Ashley Davis Procurement Manager Dept. of Children & Families 1317 Winewood Blvd., Bldg. 3, Room 459 Tallahassee, FL 32399-0700 Ashley.Davis@myflfamilies.com	2.9, 4.1
*Proposal Opening and Review of Mandatory Requirements:	June 28, 2018	3:00 PM	Dept. of Children & Families 1317 Winewood Blvd., Bldg. 3, Room 202 Tallahassee, FL 32399-0700	4.2.3., 5.2
*Debriefing Meeting of the Evaluators and ranking of the proposals:	July 27, 2018	3:00 PM	Dept. of Children & Families 1317 Winewood Blvd., Bldg. 3, Room 202 Tallahassee, FL 32399-0700	5.3
Anticipated posting of Intended Contract Award:	August 22, 2018	5:00 PM	DMS VBS Electronic Posting site: http://myflorida.com/apps/vbs/vbs_www_main_menu	5.4
Anticipated Effective Date of Contract:	October 1, 2018	N/A	N/A	1.3

Section 5.3.1 – RFP

5.3.1 Scoring by Evaluators

The Department's Evaluators will independently evaluate each Programmatic and Financial Proposal in accordance with the following criteria:

Section 5.3.2 – RFP

5.3.2 Total Score of Proposals

The Procurement Manager will average the total programmatic point scores by each Evaluator to calculate the points awarded for each section. The Procurement Manager will use total points to rank vendors from 1 to n.