

**ADDENDUM #1
REQUEST FOR APPLICATION**

RFA #120419JSET1, Child Abuse Protection Treatment Act (CAPTA) & Community-Based Child Abuse Prevention (CBCAP): Home Visitation for Substance-Affected Infants and their Families

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

Request for Application (RFA) #120419JSET1, CAPTA & CBCAP: Home Visitation for Substance-Affected Infants and their Families is hereby amended as follows (all changes are highlighted in yellow).

1. Page 14, Table 2: Schedule of Events and Deadlines, of the RFA, is amended to read:

Event	Date	Time	Location
Request for Applications Advertised and Released	02/25/2020	5:00 pm, EST	http://vbs.dms.state.fl.us/vbs/main_menu
Conference Call with the Department to Discuss RFA Requirements	03/05/2020	1:00 pm, EST	Conference #: 888-585-9008 Organization Code: 810-716-544
ONLY emailed Submission of Written Questions Accepted	03/11/2020	Prior to 11:00 am, EST	Jessica.Koburger@myflfamilies.com
Anticipated Posting of Department Responses to Inquiries	04/07/2020	5:00 pm, EST	http://vbs.dms.state.fl.us/vbs/main_menu
Submit mailed or emailed Applications	04/17/2020	Prior to 11:00 am, EST	Jessica Koburger, Procurement Manager and Sheila Reed, Administrative Assistant Department of Children and Families 1317 Winewood Blvd., Bldg. 2, Room 202-L Tallahassee, FL 32399-0700 or Jessica.Koburger@myflfamilies.com

Grants Review Committee Meeting to Complete Review of Grant Applications	05/01/2020	10:00 am – 5:00 pm	Conference #: 888-585-9008 Organization Code: 810-716-544
Anticipated Posting of Grant Award(s)	05/15/2020	5:00 pm	http://vbs.dms.state.fl.us/vbs/main_menu

2. Page 15, Sections 3.5 of the RFA is modified as follows:

- a. Subsections 3.5.3 and 3.5.5 modified to delete the words “or electronic”.
- b. Subsection 3.5.6 is amended as follows:

3.5.6 Clearly mark all packages – “**APPLICATION FOR RFA #120419JSET1** and mail to:

Florida Department of Children and Families
Office of Child Welfare
Attn: Jessica Koburger, Procurement Manager, and Sheila Reed, Administrative Assistant
1317 Winewood Blvd., Bldg. 2, Room 202-L
Tallahassee, FL 32399-0700

- c. The following is added as Subsection 3.5.8.:

3.5.8 Alternate Electronic Mail Format for Submittal

Due to the State’s response to the Novel Coronavirus Disease 2019 Public Health Emergency, the Applicant may submit an electronic application in response to this RFA via electronic mail (email) as an alternative to the application submittal format provided in Subsection 3.5.4 of this RFA. The electronic application submission must comply with the following requirements:

3.5.8.1 The Applicant shall submit one (1) electronic version of the application in response to this RFA (including all required documents referenced in this Section 3.5 of this RFA) in PDF format as an attachment to an email sent to the Procurement Officer’s email address provided in Paragraph 3.5.8.2 below. The software used to produce the electronic file must be Adobe portable document format (“pdf”), version 6.0 or higher. The Department must be able to be open and view the reply utilizing Adobe Acrobat, version 9.0. In the event that the electronic file attachment is too large to be submitted in a single email, the Applicant may submit the application in multiple emails so long as all required documents of the application are delivered to the Procurement Officer by or before the date and time specified in Table 2. Schedule of Events and Deadlines, of the RFA. Responsibility for timely delivery rests with the Applicant.

3.5.8.2 The Applicant email response to this RFA should be addressed with the SUBJECT line as “**RFA #120419JSET1: Child Abuse Protection Treatment Act (CAPTA) & Community-Based Child Abuse Prevention (CBCAP): Home Visitation for Substance-Affected Infants and their Families,**” and delivered to **Jessica Koburger** at Jessica.Koburger@myflfamilies.com.