

INVITATION TO NEGOTIATE (ITN)

INFORMATIONAL NOTICE # 1

July 17, 2018

ITN Number: 10573

ITN Services: The Department of Juvenile Justice (Department or DJJ) is issuing this ITN to obtain replies and further negotiate with a Respondent to design, develop, implement, and operate ten (10) Facility Based Day Treatment (FBDT) programs located throughout the State in the County/Circuits identified in the ITN.

UNSPSC Code: 85101506, 93131700, 93141507

Subject: This Informational Notice contains a revision to the Calendar of Events.

ITN Page & Section Page 62, Attachment B, Section IV., B., Calendar of Events

Deletions are indicated by "strikethrough" or reference. Additions, updates or replacements are indicated by underscore, reference or **highlighting**.

**REFERENCE:** Pages 62-65, Attachment B, Section IV., B., Calendar of Events and Corresponding Table

**UPDATE:** As shown in the table below.

DATE	TIME	ACTION	WHERE
<p><del>Wednesday July 18, 2018</del> <b>Tuesday, July 24, 2018</b></p>	<p>10:00 AM EDT</p>	<p>Evaluator Briefing <i>(public meeting / recorded)</i></p>	<p>Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 7336200573# when directed.</p> <p>A recording of the Conference Call will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within 48 hours of briefing.</p>
<p>Thursday August 2, 2018</p>	<p>3:00 PM EDT</p>	<p>Debriefing #1 Meeting to Record Scores of Written Narrative Reply Evaluations <i>(public meeting / recorded)</i></p>	<p>Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and Code 7336200573# when directed.</p> <p>A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within 48 hours of the debriefing.</p>

<p>Tuesday August 14, 2018</p>	<p>2:00 PM EDT</p>	<p>Debriefing #2</p> <p>Meeting of the Evaluation Team to determine number of Respondents to move forward to Negotiations</p> <p><i>(public meeting / recorded)</i></p>	<p>Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 7336200573# when directed.</p> <p>A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within 48 hours of the debriefing.</p>
<p>Wednesday August 15, 2018 thru Wednesday August 29, 2018</p>	<p>TBD</p>	<p>Initial Inspection(s) of the Respondent's Proposed Site(s)</p>	<p>At the site(s) proposed by the Respondent(s) in their Written Reply to this ITN</p>
<p>Tuesday – Thursday September 11-13, 2018</p>	<p>TBD</p>	<p>Negotiations – Round 1</p> <p>Final dates and times to be communicated to Respondent(s) selected for negotiations</p> <p><i>(not open to the public but recorded)</i></p>	<p>Specific room location TBD</p> <p>Respondents shall go to the Knight Building, DJJ Headquarters 2737 Centerview Drive Tallahassee, FL 32399-3100</p> <p>Final location subject to change at Department discretion.</p>
<p>Thursday September 20, 2018</p>	<p>2:00 PM EDT</p>	<p>Debriefing #3</p> <p>Meeting of Negotiation Team to determine the Respondents to move forward to Negotiations round 2 or to be part of the Comparative Analysis if applicable</p> <p><i>(public meeting / recorded)</i></p>	<p>Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 7336200573# when directed.</p> <p>A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within 48 hours of the debriefing.</p>
<p>Monday-Wednesday September 24-26, 2018</p>	<p>TBD</p>	<p>Negotiations – Round 2 (optional)</p> <p><i>(not open to the public but recorded)</i></p>	<p>Negotiations are anticipated to be held in Tallahassee, Florida.</p> <p>Final location subject to change at Department discretion.</p>

<p>Friday October 5, 2018</p>	<p>2:00 PM EDT</p>	<p>Debriefing #4</p> <p>Meeting of Negotiation Team to determine Respondent(s) that will move forward to Negotiations Round 3, or to be part of the Comparative Analysis if applicable</p> <p><i>(public meeting / recorded)</i></p>	<p>Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 7336200573# when directed. A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within 48 hours of the debriefing.</p>
<p>Tuesday-Wednesday October 9-10, 2018</p>	<p>TBD</p>	<p>Negotiations – Round 3 (optional)</p> <p><i>(not open to the public but recorded)</i></p>	<p>Negotiations are anticipated to be held in Tallahassee, Florida.</p> <p>Final location subject to change at Department discretion.</p>
<p>Wednesday October 17, 2018</p>	<p>2:00 PM EDT</p>	<p>Debriefing #5</p> <p>Meeting of Negotiation Team to determine Respondent(s) that will move forward and be part of the Comparative Analysis Tool (if applicable)</p> <p><i>(public meeting / recorded)</i></p>	<p>Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 7336200573# when directed. A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> Within forty-eight (48) hours of the debriefing.</p>
<p>Monday October 22, 2018</p>	<p>2:00 PM EDT</p>	<p>Debriefing #6</p> <p>Meeting of Negotiation Team to complete Comparative Analysis Tool to determine which Respondent moves to Memorandum of Negotiation (MON), if applicable</p> <p><i>(public meeting / recorded)</i></p>	<p>Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone 1-888-670-3525 and enter Code 7336200573# when directed. A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within forty-eight (48) hours of the debriefing.</p>
<p>Tuesday November 6, 2018</p>	<p>2:00 PM EST</p>	<p>Debriefing #7</p> <p>Meeting of Negotiation Team to Recommend Contract Award</p>	<p>Bureau of Procurement and Contract Administration Knight Building, DJJ Headquarters 2737 Centerview Drive (go to lobby for directions) Tallahassee, FL 32399-3100 or telephone</p>

		<i>(public meeting / recorded)</i>	1-888-670-3525 and enter Code 7336200573# when directed. A recording of the debriefing will be available at <a href="http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls">http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls</a> within forty-eight (48) hours of the debriefing.
Tuesday December 18, 2018	COB	Anticipated posting date of Notice of Final Agency Decision  (Anticipated Date of Contract Award)	MyFlorida.com web site <a href="http://www.myflorida.com/apps/vbs/vbs_main_menu">http://www.myflorida.com/apps/vbs/vbs_main_menu</a>
Friday February 15, 2019		Anticipated Contract Execution Date	
Monday June 3, 2019		Services To Youth Begin	