



Florida Department of Transportation

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GOVERNOR

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Tallahassee, FL 32399-0450

ANANTH PRASAD, P.E.
SECRETARY

District Two
Purchasing Department

June 2, 2014

To: All Bidders

RE: ITB-DOT-13/14-2350-DS – Janitorial Services for Lake Jeffery Office Complex

QUESTIONS & ANSWERS

GROUP 1

Below are questions submitted and responded to as follows:

Question 1: How can I get the previous winning bid amount?

Answer: See attached

Question 2: Can vendor use their Capability Statement or References for the top portion of page 42 “MINIMUM QUALIFICATIONS STATEMENT”?

Answer: **9.2 Bidder Qualifications** When submitting the bid, each bidder must submit a written statement (“Minimum Qualifications Statement” form), detailing their qualifications that demonstrate they meet the minimum qualifications contained in Special Condition 9.1.1, above. **Failure by the bidder to provide the above item(s) will constitute a nonresponsive determination. Bids found to be non-responsive will not be considered. See page 9**

Question 3: Page 9 (9.1.1) I have been in business since 2000 but my contracts terms was for 1 year or 3 years but not 5 year term is this acceptable?

Answer: **9.1.1** Been actively engaged in the type of business being requested for a minimum of **5 (five)** years. **The Vendor shall have been actively involved in providing Commercial Janitorial services for a minimum of five (5) consecutive years for a single commercial office facility, similar in size and type of services being requested within the Department’s Scope of Services. See page 9**

BID TABULATIONBID NUMBER: ITB DOT 10/11-2324FAILURE TO FILE A PROTEST WITHIN THE
TIME PRESCRIBED IN SECTION 120.57(3),
FLORIDA STATUTES, OR FAILURE TO POST
THE BOND OR OTHER SECURITY REQUIRED
BY LAW WITHIN THE TIME ALLOWED FOR
FILING A BOND SHALL CONSTITUTE A WAIVER
OF PROCEEDINGS UNDER CHAPTER 120,
FLORIDA STATUTES.OPENING DATE: 5/24/2011 TIME: 2:00 pmBID TITLE: Janitorial Services for Lake City OperationsOPENED BY: Caryn Burt

Facility _____

WITNESSED BY: Darlene SawyerPOSTING TIME/DATE 6-7-2011 @ 4:00 pmUNTIL: 6-10-2011 @ 5:00 pmPAGE 1 of 2 PAGE(S)

Bidders	Price	Price	Price	Price	Price	Price	Intended Award
Equacleaning Services, Inc, South Dayton, FL	37831.80						X
GFS Building Maintenance, Ft. Myers	47284.80						
D & A Building Services, Longwood, FL	49069.63						
C & M Quality Cleaning, Alachua, FL	49218.00						
ISS Facility Services, Gainesville, FL	51136.92						
Seward & Seward Services, Jacksonville, FL	52200.00						
ABC Services, College Park, GA	52977.00						
JWB Business Services, Rochelle, IL	53280.00						
The Malachi Group, Inc., St. Augustine, FL	54805.40						
Spring Fresh Cleaning, Lake City, FL	56292.96						
Service Master Maintenance, Gainesville, FL	57370.20						
Bright Maintenance, Hollywood, FL	59400.00						

 Receipt of No Competitive Bids Evaluated by: Caryn Burt, Procurement; Kevin Couey, Mark Hanna, James Jones, LC Maintenance

JUSTIFICATION FOR AWARD OF SINGLE BID: _____

X Indicates apparent awarded vendor, but does not constitute an acceptance of any offer created by vendor's bid. No binding contract will be deemed to exist until such time as a Purchase Order or written acceptance by the Department has been issued. If irregularities are subsequently discovered in the vendor's bid or if the vendor fails to submit required Bonds and Insurance, or otherwise fails to comply with the bid requirements, the Department has the Right to Award to the vendor that is second low, reject all bids, or act in the best interest of the Department.

BID TABULATION

BID NUMBER: ITB DOT 10/11-2324

BID TITLE: Janitorial Services for Lake City Operations

Facility _____

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

OPENING DATE: 5/24/2011 TIME: 2:00 pm

OPENED BY: Caryn Burt

WITNESSED BY: Darlene Sawyer

POSTING TIME/DATE 6-7-11 @ 4:00 pm UNTIL: 6-10-11 @ 5:00 pm PAGE 2 of 2 PAGE(S)

Bidders	Price	Price	Price	Price	Price	Price	Intended Award
NJ Janitorial Services, Jacksonville, FL	67500.00						
SMA Behavioral Healthcare, Daytona Beach, FL	72087.48						
Lady Deborah's, Inc. Palm Coast, FL	77928.00						

Receipt of No Competitive Bids Evaluated by: Caryn Burt, Procurement; Kein Couey, Mark Hanna, James Jones, LC Maintenance

JUSTIFICATION FOR AWARD OF SINGLE BID: _____

X Indicates apparent awarded vendor, but does not constitute an acceptance of any offer created by vendor's bid. No binding contract will be deemed to exist until such time as a Purchase Order or written acceptance by the Department has been issued. If irregularities are subsequently discovered in the vendor's bid or if the vendor fails to submit required Bonds and Insurance, or otherwise fails to comply with the bid requirements, the Department has the Right to Award to the vendor that is second low, reject all bids, or act in the best interest of the Department.

The Department intends to award this contract to the responsive and responsible bidder that submits the lowest responsive bid. If the Department is confronted with identical pricing or scoring from multiple vendors, the Department shall determine the order of award in accordance with section 295.187(4), Florida Statutes, and Rule 60A-1.011 Florida Administrative Code.

8) MANDATORY PRE-BID CONFERENCE/SITE VISIT

A MANDATORY pre-bid conference will be held at the date, time and location in the Timeline. The purpose of this meeting is to provide an open forum for the Department to review the Scope of Services and respond to questions from potential bidders regarding the scope of services, ITB requirements, contractual requirements, method of compensation, and other conditions or requirements that may, in any manner, effect the work to be performed. Any changes and/or resulting addenda to the ITB will be the sole prerogative of the Department.

Attendance at this pre-bid/site visit conference/site visit is MANDATORY. Failure by a bidder to attend or be represented at this pre-bid conference will constitute a non-responsive determination of their bid package. Bids found to be non-responsive will not be considered.

9) QUALIFICATIONS

9.1 GENERAL

Bidder must meet the following minimum qualifications:

9.1.1 Been actively engaged in the type of business being requested for a minimum of **5 (five)** years. The Vendor shall have been actively involved in providing Commercial Janitorial services for a minimum of **five (5)** consecutive years for a single commercial office facility, similar in size and type of services being requested within the Department's Scope of Services.

9.2 BIDDER QUALIFICATIONS

When submitting the bid, each bidder must submit a written statement ("Minimum Qualifications Statement" form), detailing their qualifications that demonstrate they meet the minimum qualifications contained in Special Condition 9.1.1, above. **Failure by the bidder to provide the above item(s) will constitute a non-responsive determination. Bids found to be non-responsive will not be considered.**

9.3 AUTHORIZED TO DO BUSINESS IN THE STATE OF FLORIDA

In accordance with sections 607.1501, 608.501, and 620.9102, Florida Statutes, out of state corporations, out of state limited liability companies, and out of state limited partnerships must be authorized to do business in the State of Florida. Such authorization should be obtained by the bid due date and time, but in any case, must be obtained prior to posting of the intended award of the contract. For authorization, contact:

Florida Department of State
Tallahassee, Florida 32399
(850) 245-6051

9.4 LICENSE TO CONDUCT SERVICES IN THE STATE OF FLORIDA

If the services being provided requires that individuals be licensed by the Department of Business and Professional Regulation, such licenses should be obtained by the bid due date and time, but in any case, must be obtained prior to posting of the intended award of the contract. For licensing, contact:

Florida Department of Business and Professional Regulation