



**FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
SOLICITATION ACKNOWLEDGEMENT FORM
INVITATION TO BID (ITB)
CONTRACTUAL SERVICES**

Page 1 of 30		SUBMIT BID TO: Florida Department of Environmental Protection Bureau of General Services - Procurement Section 3800 Commonwealth Blvd, MS93 Tallahassee, Florida 32399-3000	
AGENCY RELEASE DATE: March 16, 2020			
SOLICITATION TITLE: Weeks/Dyer Waste Tire Removal, Transportation and Processing		SOLICITATION NO.: 2020022	
SEALED BIDS ARE DUE: April 8, 2020 @ 3:00 PM			
SEALED BIDS WILL BE OPENED: April 9, 2020 @ 10:00 AM			
BIDS MUST BE VALID FOR A PERIOD OF: 180 Days			
VENDOR NAME:		AUTHORIZED SIGNATURE (MANUAL)	
VENDOR MAILING ADDRESS:			
VENDOR CITY-STATE-ZIP:			
PHONE NUMBER:		*AUTHORIZED SIGNATURE (TYPED), TITLE *This individual must have the authority to bind the Bidder.	
TOLL FREE NUMBER:			
FAX NUMBER:			
EMAIL ADDRESS:			
FEID NO.:			
TYPE OF BUSINESS ENTITY (Corporation, LLC, partnership, etc.):			
<p>I certify that the material terms and the proposed prices contained in this response to this Invitation to Bid (this ITB) have been kept confidential by the Bidder (and all people and entities affiliated with this Bidder who have or may have had knowledge of the same) and that, to the best of my knowledge, they have not been disclosed to any third party including, but not limited to, any other Bidder to this ITB. Further, I certify that the prices proposed herein were arrived at and submitted without prior understanding, agreement, or in cooperation with any other entity submitting a response to this ITB, or to induce an entity to forbear from filing a response, and that this Bid is in all respects made without collusion or in an effort to perpetrate a fraud on the agency.</p> <p>I certify that I am authorized to sign this response to this ITB for the Bidder and that the Bidder is in compliance with all requirements of this ITB; including, but not limited to, the certification requirements contained in this ITB as well as those contained above. In submitting this Bid, the Bidder offers and agrees that if the Bid is accepted, the Bidder will convey, sell, assign or transfer to the State of Florida all rights, title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the State of Florida. At the State's discretion, such assignment shall be made and become effective at the time the purchasing agency tenders' final payment to the Bidder.</p> <p>Bidder agrees to abide by all conditions of this Response and, if selected, to perform in accordance with all terms of the ITB and any contract arising there from.</p>			
<p>BIDDER CONTACTS: Please provide the name, title, address, telephone number, and e-mail address of the official contact and an alternate, if available. These individuals shall be available to be contacted by telephone or attend meetings, as may be appropriate regarding the ITB schedule.</p>			
PRIMARY CONTACT:		SECONDARY CONTACT:	
NAME, TITLE:		NAME, TITLE:	
ADDRESS:		ADDRESS:	
PHONE NUMBER:		PHONE NUMBER:	
FAX NUMBER:		FAX NUMBER:	
EMAIL ADDRESS:		EMAIL ADDRESS:	

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SECTION 1.00 – INTRODUCTION

1.01. Purpose and Scope. The Department of Environmental Protection (hereinafter referred to as the "Department" or "DEP") is requesting Bids from qualified Bidders for the implementation of site abatement of the Weeks/Dyer Waste Tire Site (herein after referred to as the "Site") located at 15533 State Road 29 South, Immokalee, Florida 34142, in order to accelerate the removal of waste tire accumulations, which can serve as breeding grounds for mosquito species capable of communicating diseases to humans and animals.

1.02. Timeline of Events. The following schedule will be strictly adhered to in all actions relative to this Solicitation. The Department reserves the right to make adjustments to this schedule and will notify participants in the Solicitation by posting an addendum on the Vendor Bid System (VBS). It is the responsibility of the Bidder to check VBS on a regular basis for such updates.

EVENTS	DATES	TIME	LOCATION/METHOD
ITB Advertised	March 16, 2020		Vendor Bid System
Notify Procurement Officer of Intent to Attend the Non-Mandatory Pre-Bid Site Visit	March 25, 2020	5:00 PM	Email Procurement Officer at least two (2) business days prior to Non-Mandatory Pre-Bid Site visit: sabina.flanagan@FloridaDEP.gov
Non-Mandatory Pre-Bid Site Visit <i>Note: No questions will be answered.</i>	March 27, 2020	9:00 AM	Weeks/Dyer Waste Tire Site 15533 State Road 29 S. Immokalee, Florida, 34142 See Section 1.04 for instructions.
Vendor Questions Due	March 31, 2020	5:00 PM	Email to Procurement Officer: sabina.flanagan@FloridaDEP.gov
Questions & Answers Addendum, on or about	April 2, 2020		Vendor Bid System
Sealed Bids Due	April 8, 2020	3:00 PM	<u>Mail to Department:</u> ITB 2020022 Bureau of General Services, Procurement Section 3800 Commonwealth Blvd, MS93 Tallahassee, Florida 32399-3000
Public Opening	April 9, 2020	10:00 AM	Conference Room 153 3800 Commonwealth Blvd Tallahassee, Florida 32399-3000
References Contacted	April 10 & 13, 2020		By Phone and/or Email by Department
Intent to Award, on or about	April 20, 2020		Vendor Bid System

***All times referenced in this solicitation are current local time in Tallahassee, Florida.**

1.03. Procurement Officer. Pursuant to Section 287.057(23), F.S., and the PUR 1001, Section 2.00, respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the Procurement Officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

Sabina Flanagan, FCCM
 Bureau of General Services – Procurement Section
 Florida Department of Environmental Protection
 3800 Commonwealth Boulevard, MS#93
 Tallahassee, Florida 32399-3000
 Email: sabina.flanagan@FloridaDEP.gov

Refer ALL inquiries in writing to the Procurement Officer by email. Responses to timely questions posed to the Procurement Officer will be posted on the VBS. The Department will not talk to any Bidders or their agents regarding a pending solicitation. Please note that no information will be given via telephone.

The Procurement Officer shall not be bound by any verbal information or by any written information that is not contained within the Solicitation documents or formally noticed and issued by the DEP Procurement Section.

*****ALL EMAILS TO THE PROCUREMENT OFFICER SHALL CONTAIN THE SOLICITATION NUMBER ITB #2020022 IN THE SUBJECT LINE OF THE EMAIL*****

1.04. Non-Mandatory Pre-Bid Site Visit. A Non-Mandatory Pre-Bid Site Visit will be held at the Weeks/Dyer Waste Tire Site, 15533 State Road 29 South, Immokalee, Florida 34142 as specified in the Timeline of Events. Prospective Bidders intending to submit a Bid may attend the Non-Mandatory Pre-Bid Site Visit as scheduled. Prospective Bidders will need to enter through the gate at the entrance of the property and park at the residence. Specific directions will be available at the property on the day of the site visit. Prospective Bidders should arrive 10-15 minutes before the site visit is scheduled. It is recommended that anyone who attends the site visit wear protective clothing for outside elements, including boots. The site visit will last approximately 1.5 hours.

The Bidder must notify the Procurement Officer of their plans to attend the facility site visit via email. The email must be received at least two (2) days prior to the date of the site visit as provided in the Timeline of Events.

1.05. Questions.

NOTE: This section supersedes Section 2.00, General Instructions to Respondents (PUR 1001), #5, Questions.

Information will not be provided by telephone. Any questions from prospective Bidders concerning this Solicitation shall be submitted in writing to the Procurement Officer no later than the time and date specified in the Timeline of Events. No interpretation shall be considered binding unless provided in writing by the Department in response to a request in full compliance with this provision. All questions and answers will be posted on the VBS. Questions will not constitute a formal protest of the specifications or of the Solicitation.

Responses to all written inquiries, and clarifications or addenda if made to the Solicitation, will be made through the VBS. It is the prospective Bidders responsibility to periodically check the VBS. The Department bears no responsibility for any delays, or resulting impacts, associated with a prospective Bidder’s failure to obtain the information made available through the VBS.

Each submission shall have the ITB number 2020022 in the subject line of the email. Questions must be submitted in the following format to be considered:

Question #	ITB Section	ITB Page #	Question

Once the Department posts the answers to the questions, Bidders may begin submitting Bids; however, Bidders are encouraged to submit their Bids no earlier than five (5) days prior to the submission deadline. Bids must be submitted by the deadline listed in the Timeline of Events.

1.06. Addenda. If the Department finds it necessary to supplement, modify, or interpret any portion of the Bid documents, a written “Addendum” will be posted on the VBS. It is the responsibility of the Bidder to be aware of any Addenda that might have a bearing on their Bid.

1.07. Price Sheet Form. Price Sheet Form must be completed and submitted, or the Bid will be rejected. The Department will not accept any other type of “Price Sheet Form” as a valid Bid to this Bid. By affixing authorizing signature, the Bidder hereby affirms and agrees to all terms, conditions, provisions, and specifications within the Bid. Prior to issuance of a Contract(s), the selected Bidder must be properly licensed to do business within the State of Florida (“State”), if required by federal or state law, for the service or commodities the Bidder will provide to the Department.

1.08. Past Performance / Client References. In the space provided on the Client Reference Form, the Bidder must list all names under which it has operated during the last five (5) years. The Department will review its records to identify all contracts that the respondent has undertaken with the Department, where the Bidder was the prime contractor, during the last five (5) years (contracts in effect during or after February 2015).

In the spaces provided on Client Reference Form, the Bidder must provide the required information for three (3) separate and verifiable clients which have been completed for clients of the Bidder (not intended subcontractors) for projects similar in the Solicitation. The clients listed must be for work of similar scope and size to that specified in this Solicitation. Confidential clients shall not be included. Do not list projects completed for the Department as a reference on this form.

The same client may not be listed for more than one (1) reference (for example, if the Bidder has completed a project for the Florida Department of Transportation – District One and one project for the Florida Department of Transportation – District Two, only one of the projects may be listed because the client, the Florida Department of Transportation, is the same).

Clients that are listed as subcontractors in a Bid will not be accepted as Past Performance references under this Solicitation. Firms that are currently parent or subsidiary companies to the Bidder will not be accepted as Past Performance references under this Solicitation.

In the event that the Bidder has had a name change since the time work was performed for a listed reference, the name under which the Bidder operated at the time that the work was performed must be given, at the end of the project description for that reference, on the Client Reference Form.

In the event that the Bidder submits a Bid as a joint venture, at least one (1) past performance client must be listed for each member of the joint venture. However, the total number of clients to be listed remains three (3).

References should be available to be contacted during normal business hours (Monday-Friday, 8:00 a.m.– 5:00 p.m.), per the Timeline of Events. The Department will contact ALL three (3) of the Bidder’s references in order to complete an evaluation questionnaire as provided on the Client Reference Form.

A Department representative will contact the references via telephone and/or email to verify satisfactory Past Performance. The Department will attempt to contact each reference up to two (2) times by telephone and one (1) time by email during the duration of time listed on the Timeline of Events. In the event that the contact person cannot be reached following the specified number of attempts the reference will not be considered. The Department will not attempt to correct incorrectly supplied information. Each Bidder is required to have at least two (2) satisfactory references to be deemed responsible and considered for award.

Bidder must also complete and sign the **Client Reference Form** allowing the Department to evaluate and assess Vendor's eligibility for Award pursuant to the indicated solicitation, and that any such information provided may be subject to disclosure under Chapter 119, F.S., the Florida Constitution, or other authority.

Failure to provide the required information for three (3) separate and verifiable clients in the spaces provided on the Client Reference Form, or failure to provide the required information for each reference shall result in the Bidder being deemed not responsible and their Bid will not be considered for award.

1.09. Vendor Principal Place of Business Attestation. The Bidder shall complete and submit the Vendor Principal Place of Business Attestation Form, indicating whether its principal place of business is within the State. For the purpose of this ITB, "principal place of business" means the state in which the Bidder's high-level officers direct, control, and coordinate the Bidder's activities.

Consistent with Section 287.084 (2), F.S., if a Bidder indicates on its form that its principal place of business is outside of this State, it shall have an attorney provide the opinion on the Vendor Principal Place of Business Attestation Form.

1.10. Submittal of Bid.

NOTE: This section supersedes Section 2.00, General Instructions to Respondents (PUR 1001) Paragraph #3, Electronic Submission of Responses.

The Bidder must submit one (1) original and one (1) duplicate electronic copy of the entire Bid to the Department. The hard copy of the Bid shall bear original signatures and be marked as the "Original." The electronic copy of the Bid may be submitted on CD, DVD, or USB-compatible memory stick and must be in .pdf format. The Department will reject Bids submitted in alternate file formats or which contain information different from that in the hard copy of the Bid.

Bidders shall deliver Bids to the Department's office designated in the Solicitation Acknowledgement Form before the date and time specified. Any Bid that is received after the exact time specified in the Timeline of Events is late. Bidder should be aware that the U.S. Postal Service does not guarantee on time delivery for any service other than Express Mail. Late Bids, as well as Bids submitted electronically or by facsimile, are Non-Responsive and will not be considered and are not eligible for Award. All Bid materials must be packaged so that each box shipped to the Department does not exceed 25 pounds.

In addition to whatever markings are required for shipment, **Bid packages must be marked to show the Bidder's name and address, the solicitation number (ITB #2020022), and the date and time Bids are due.** If multiple packages are shipped, package sequences (i.e. 1 of 3, 2 of 4, etc.) must also be indicated on the outside of the package.

The Bid package shall contain the following:

- Solicitation Acknowledgement Form;
- Price Sheet Form(s);
- Vendor Financial Attestation;
- Vendor Responsibility Disclosure;
- Vendor Conflicts of Interest Attestation;
- Vendor Principal Place of Business Attestation;
- Vendor Drug-Free Workplace Attestation;
- Vendor Scrutinized Companies Lists Attestation;
- Client Reference Forms; and
- Bidder/Subcontractor Summary Form.

If you assert that any portion of your Bid is exempt from disclosure under the Florida Public Records law, you must submit a redacted version of the Bid along with the un-redacted version. The redacted copy shall be clearly titled "Redacted Copy."

CAUTION: Bids received by the Department after the exact time specified for receipt will not be considered.

1.11. Alternate Replies. A Bidder may not submit more than one (1) Bid. The Department seeks each Bidder's single-best Bid.

1.12. General Evaluation Information. The Department reserves the right to accept or reject any or all Bids received; waive any minor irregularity, technicality, or omission if the Department determines that doing so will serve in the State's best interest; and reserves the right to make an award without further discussion of the Bids submitted. No allowances will be made to the Bidder because of a lack of knowledge of conditions or requirements and will not relieve any liabilities and obligations.

A non-responsive submittal shall include, but not be limited to, those that: a) are irregular or are not in conformance with the requirements and instructions contained herein; b) fail to utilize or complete prescribed forms; or c) have improper or undated signatures. A NON-RESPONSIVE SUBMITTAL WILL NOT BE CONSIDERED.

The Department objects to and shall not consider any additional terms or conditions submitted by a Bidder, including any appearing in documents attached as part of a Bid. In submitting its Bid, a Bidder agrees that any additional terms or conditions, whether submitted intentionally or inadvertently, shall have not force or effect.

1.13. Administrative Review. All Bids will be reviewed by the Procurement Officer to ensure that complete Bids have been submitted and to ensure that the Bids meet the minimum requirements as outlined in this ITB. In order to foster maximum competition, the Department will seek to minimize Bidders disqualifications resulting from non-responsiveness during the administrative review process. Therefore, the Department may, in its sole discretion, notify Bidders whose qualifying information or documentation does not meet the requirements of the ITB and will allow the correction of errors and omissions prior to making a final determination of responsiveness. Timely cures will be accepted by the Department.

1.14. Administrative Cure Process. In the interest of maximizing competition, the Bid qualification and cure process seeks to minimize, if not eliminate, Bidders disqualifications resulting from nonmaterial, curable deficiencies in the Bid. During the Administrative Review portion of the evaluation, if the Department determines that a nonmaterial, curable deficiency in the Bid will result in the disqualification of a Bidder, the Department may notify the Bidder of the deficiency and a timeframe within which to provide the information. This process is at the sole discretion of the Department; therefore, the Bidder is advised to ensure that its Bid is compliant with the ITB at the time of submittal.

1.15. Basis of Award. The Department intends to make an award to the lowest responsible, responsive Bidder meeting all specifications and conditions.

1.16. Posting of Agency Decision.

NOTE: This section supersedes Section 2.00, General Instructions to Respondents (PUR-1001), #3, Electronic Posting of Notice of Intended Award.

The Department will post a Notice of Intent to Award, stating its intent to enter into a Contract with the Bidder(s) identified therein, on the Vendor Bid System (VBS) website. If the Department decides to reject all Bids, it will post its notice on the same VBS website. The Notice of Intent to Award will be posted for review by interested parties on the VBS on or after the date listed on the Timeline of Events.

1.17. Department's Reserved Rights.

The Department reserves the right to:

- A.** Reject all Bids at any time, including after an award is made when doing so would be in the best interest of the State of Florida.

- B. Determine a Bid non-responsive.
- C. Waive any minor irregularity, technicality, or omission if the Department determines that doing so will be in the best interest of the State of Florida.
- D. Make no award, as determined to be in the best interest of the State of Florida.
- E. Award to the next lowest responsible, responsive Bidder if the lowest Bidder is unable to meet the terms and conditions of the Solicitation.
- F. Withdraw the ITB at any time, including after an award is made, when doing so would be in the best interest of the State of Florida.
- G. Withdraw or amend its Notice of Award at any time prior to execution of a contract, including, but not limited to situations in which the selected vendor fails to execute the contract.
- H. Withdraw or amend its Notice of Award if the Contractor defaults in performance.
- I. Re-procure services in accordance with Rule 60A-1.006(3), F.A.C.

By exercising the above listed rights, the Department assumes no liability to any vendor.

1.18. MyFloridaMarketPlace Vendor Registration. Prior to issuance of a Contract(s) by the Department, Awarded Vendor(s) must be registered with the Florida Department of Management Services' (DMS) MyFloridaMarketPlace (MFMP) Vendor Registration System. Information about the registration process is available on, and registration may be completed at, the MFMP website. Prospective vendors who do not have Internet access may request assistance from MFMP Customer Service.

The following United Nations Standard Products and Services Code (UNSPSC) are provided to assist you in your registration efforts:

- 72121504 Waste Disposal Plant Construction Service;
- 73101902 Rubber Tires or Tubes Production Services;
- 76121501 Garbage Collection or Destruction or Processing or Disposal;
- 76121504 Tire Collection and Disposal;
- 76121505 Inorganic Waste Collection and Disposal;
- 76121600 Nonhazardous Waste Disposal;
- 76121601 Garbage Dump;
- 76121602 Sanitary Landfill Operations;
- 76121900 Hazardous Waste Disposal;
- 76121905 Inorganic Hazardous Waste Collection and Disposal;
- 76122002 Landfill for Nonhazardous Special Waste;
- 76122100 Waste to Fuel Blending Services;
- 76122102 Fuel Blending for Nonhazardous Special Waste;
- 76122200 Waste Incineration Services;
- 76122300 Recycling Services; and
- 25101914 Waste Collection Vehicle or Garbage Truck.

1.19 Type of Contract Contemplated. This ITB will result in the award of a fixed unit rate Contract based on the prices submitted by the selected Bidder on the Price Sheet Form, using the standard contract attached hereto as Attachment 1. The selected Contractor shall be paid for the services rendered under the Contract resulting from this Solicitation upon satisfactory completion of these services.

A copy of the proposed Contract containing all requirements is attached to this Solicitation. The requirements contained in the proposed Contract should be closely reviewed by the Bidder since modifications proposed by the Bidder will not be considered.

1.20. Anticipated Contract Term and Renewal. The term of the Contract will begin upon execution and remain in effect for one (1) year, unless cancelled earlier. There shall be no renewals.

1.21. Florida Department of State Registration Requirements. The Bidder is responsible for registering with the Florida Department of State prior to execution of the Contract, unless exempt (see applicable sections of Title XXXVI, Business Organizations, Chapters 605 through 623, F.S.).

1.22. Convicted Vendor List. A company placed on the Convicted Vendor List may not submit a Bid or be awarded a contract to provide any goods or services pursuant to Rule 60A-1.006 F.A.C. The "Convicted Vendor List" is published at MyFlorida.com.

1.23. Diversity. The Department is dedicated to fostering the continued development and economic growth of small, minority-owned, veteran-owned, and women-owned businesses. Participation of a diverse group of Bidders doing business with the State is central to the Department's effort.

To this end, small, minority-owned, veteran-owned, and women-owned business enterprises are encouraged to participate in the State's procurement process as both prime Bidders and subcontractors under prime contracts. Bidders are encouraged to partner with certified small, minority-owned, veteran-owned, and women-owned businesses for contract performance. Enterprises that desire to be certified as a small, minority-owned, veteran-owned, or women-owned business and prime contractors who wish to partner with these entities can request certification information from the State's Office of Supplier Diversity (OSD) within the Florida Department of Management Services.

1.24. Bidder Responsibility. In determining Bidder responsibility, the Department may consider any information or evidence which comes to its attention and which reflects upon a Bidder's capability to fully perform the Bid requirements and/or the Bidder's demonstration of the level of integrity and reliability which the Department determines to be required to assure performance of the Bid.

1.25. Protest Rights. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post a bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

Documents received after Business hours (Monday-Friday, 8:00 a.m. - 5:00 p.m., Eastern Time) will be filed the following business day.

All filings must be made with the Agency Clerk ONLY and are only considered "filed" when stamped, physically or digitally, by the Agency Clerk. It is the responsibility of the filing party to meet all filing deadlines.

The Agency Clerk's address is:
Agency Clerk, Office of General Counsel
Department of Environmental Protection
3900 Commonwealth Boulevard,
Douglas Building, MS#35
Tallahassee, Florida 32399-3000
Email: Agency_clerk@floridadep.gov

Do not send Bids to the Agency Clerk's Office. Send all Bids to the Procurement Officer identified in the solicitation.

1.26. List of Attachments. The Attachments below are incorporated by reference. Copies of these documents are available in the VBS advertisement that accompanies the ITB posting.

Attachment	Title
1	Draft Contract

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SECTION 2.00 –INSTRUCTIONS TO BIDDERS

This section contains the General Instructions and Special Instructions to Bidders. The “General Instructions to Respondents” Form PUR 1001 is incorporated by reference and can be accessed at MyFlorida.com or at:

https://www.dms.myflorida.com/content/download/2934/11780/PUR_1001_General_Instructions_to_Respondents.pdf. The remaining instructions are “Special Instructions.”

2.01 Assertion of Confidentiality Regarding Submitted Materials.

- A. If Bidder asserts that any portion of their Bid is proprietary, trade secret, intellectual property, or otherwise confidential (“Confidential Information”) and which Bidder claims as exempt from disclosure under Chapter 119 Florida Statutes, the Florida Constitution or other authority (“Florida Public Records Law”), then Bidder must submit a redacted version of the Bid along with the un-redacted version. The redacted copy shall be clearly titled “Redacted Copy.”
- B. Any relevant and responsive information submitted which is asserted by Bidder to be Confidential Information that Bidder claims as exempt from disclosure from applicable Florida Public Records Law must be clearly marked as such in the un-redacted version of your Bid, and either removed from or obliterated in the Redacted Copy.
- C. The Redacted Copy should redact all, but only, those portions of material that Bidder asserts are Confidential Information. Bidder must identify the statutory citation supporting its claim of confidentiality for each and every redaction. Bidder shall not mark the entire Bid as confidential, trade secret or otherwise not subject to Florida Public Records Law. Any Bid with more than fifty percent (50%) of the documents, data or records so marked will be deemed non-responsive and will not be considered.
- D. Failure to identify asserted Confidential Information in Bids, and/or to redact such information in the Redacted Copy, shall constitute a waiver of any claim of confidentiality or exemption to such information, document or Bid.

2.02 Conflict of Interest. The Bidder covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the services required to be performed under the Contract(s).

2.03 Disclosure. Information will be disclosed to Bids in accordance with State statutes and rules applicable to this ITB after evaluations are complete.

2.04 Firm Response.

NOTE: This section supersedes Section 2.00, General Instruction to Bidders (PUR1001), #14, Firm Response.

The Department may make an award within one hundred eighty (180) days after the date of the Bid opening, during which period the Bid submitted shall remain firm and shall not be withdrawn. If an award is not made within one hundred eighty (180) days after the Bid opening date, the Bid shall remain firm until either the Department posts an Agency Decision, or the Department receives a written notice from the Bidder that the Bid is withdrawn, whichever occurs first. Any Bid that expresses a shorter duration shall be rejected.

2.05 Misrepresentations. All information submitted, and representations made by the Bidder are material and important and will be relied upon by the Department in awarding the contract. Any misstatement or omission (a “Misrepresentation”) shall be treated as a fraudulent concealment of the true facts relating to submission of the ITB. A misrepresentation shall be a basis for Department to disqualify the Bidder from

participating in this ITB, and any re-Bid pertaining to this subject matter (regardless of whether the re-Bid resulted from Bidder's misrepresentation) and shall be punishable under law, including, but not limited to, Chapter 817, F.S.

2.06 Public Requests for Bids.

- A. If a public records request for the Bids is made, the Department will provide the requestor access to the Redacted Copy, bearing Bidder's assertion of exemption from disclosure. If Bidder failed to submit a Redacted Copy, the Department is authorized to produce the entire un-redacted document submitted to the Department in response to a public records request encompassing the Bid.
- B. If a public records request is made for the un-redacted Bids challenging the assertion of Bidder's exemption, the Department will notify Bidder. Bidder shall be solely responsible for taking whatever action it deems appropriate to legally defend its claim of exemption from disclosure under the Public Records Law.
- C. Bidder shall obtain either an agreement with the requestor withdrawing its request or commence an action in a court of competent jurisdiction requesting an injunction prohibiting its disclosure within seventy-two (72) hours (excluding weekends and state and federal holidays) of Bidder's receipt of notice of the public records request.
- D. By submitting its Bid, Bidder agrees that no right or remedy for damages against the Department will arise from disclosure by the Department of the alleged Confidential Information following Bidder's failure to promptly protect its claim of exemption.
- E. By submitting a Bid, the Bidder agrees to protect, defend, and indemnify the Department for any and all claims arising from or relating to the Bidder's assertion that the redacted portions of its Bid are Confidential Information not subject to disclosure.

2.07 Qualifications. The Bidder must prove to the satisfaction of the Department that they have available the necessary organization, experience, equipment and staff to properly fulfill all the conditions, requirements, and specifications required under this ITB. The Bidder must provide contact information for references as outlined in the Past Performance/Client References section.

2.08 Prime Contractor and Subcontractor. In accordance with the terms of the Acknowledgment Form, a Bidder may not respond to this ITB as both prime Contractor and as a subcontractor. The Bidder **shall be disqualified** if and to the extent it responds to this ITB as a proposed prime Contractor and has agreed to serve as a subcontractor to any other Bidder to this ITB. A Bidder may not disclose to any other Bidder or subcontractor what prices or terms Bidder has included in its Bid as a prime Contractor.

All Bids to this ITB to provide services as prime Contractors which are received from affiliated entities (those with any common ownership, management or control), shall be rejected if discovered prior to selection and any award or contract thereon shall be terminated if discovered subsequent thereto.

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SECTION 3.00 - SCOPE OF SERVICE

3.01 Introduction. This Scope of Service will be attached to any Contract that may be executed as a result of this Bid as the Scope of Work. By submitting a Bid, each Bidder specifically acknowledges and agrees that in addition to all requirements noted elsewhere in this Bid, all requirements referencing "Contractor" contained within the Scope of Service below will be applicable to the Bidder should he/she be deemed the successful Bidder. No subcontracting is allowed.

All services to be performed shall meet or exceed the minimum requirements outlined in this Scope. Under no circumstances shall services meeting less than the minimum service requirements be permitted without the prior written approval of the Department; otherwise, it shall be considered that services proposed will be performed in strict compliance with requirement and rules, regulations and governance contained in this Scope and the Contractor shall be held responsible therefore.

3.02 Objective. Section 403.709(1)(e), Florida Statutes (F.S.), authorizes the Department to expend funds from the Solid Waste Management Trust Fund to remove tires from illegal waste tire sites. The present Scope of Services is to implement site abatement of the Weeks/Dyer Waste Tire Site (hereinafter referred to as the "Site"). The objective is to accelerate removal of waste tire accumulations, which can serve as breeding grounds for mosquito species capable of communicating these diseases to humans and animals. The

3.03. Abatement and Site Work.

SERVICE A: Waste Tire Loading and Transportation

- a) The Contractor shall remove all tires from the Site located at 15533 State Road 29 S., Immokalee, Florida 34142, to a permitted waste tire processing/disposal facility. There are approximately 11,500 passenger tire equivalents (PTE) on the Site. See Exhibit F, Weeks/Dyer Waste Tire Site Summary, describing the estimated number of the tires that need to be removed from the Site.
- b) Tires shall be manually or mechanically loaded from the Site, unless otherwise directed by the Department's Contract Manager. The Contractor shall practice safe and efficient methods of loading trailers and lacing tires to maximize hauling efficiency. The Contractor shall notify the Department's Contract Manager of any loads less than max capacity. If any stockpiles contain materials other than tires, the Contractor must notify the Department's Contract Manager immediately.
- c) Contractor is responsible for bringing any equipment onto the Site necessary for removing vegetation from the tires and loading the tires into trailers.
- d) All tires must be treated for mosquitoes with Larvicide before they are transported off the Site.
- e) Contractor is responsible for installing fencing or other barriers as needed to deter unauthorized access to the Site.
- f) No security will be provided by the DEP at this Site.
- g) Contractor must adhere to general county requirements when performing the required work as outlined in this Scope of Work.
- h) Contractor will work in conjunction with the Contract Manager who shall notify the property owners in advance of the dates during which the work will be completed.

SERVICE B: Waste Tire Processing/Disposal

- a) The Contractor shall haul all passenger and truck tires to a permitted waste tire processing/disposal facility. Contractor must indicate the permitted waste tire processing/disposal facility they will use in their Bid and the facility must be agreed upon and approved by the Department's Contract Manager. Any scrap metal salvaged from removing rims from waste tires that are loaded into the trailer shall become the property of the Contractor.
- b) The Contractor shall simultaneously weigh all tires removed from the Site at the nearest certified scale before they are transported to a permitted waste tire processing/disposal facility. Tires will be weighed again once they arrive at the permitted waste tire processing/disposal facility and the lower of the two net weights will provide the basis for invoicing. The Contractor shall attach signed weigh tickets to the invoice when it is submitted.
- c) All waste tires must be transported by a Florida DEP Registered Waste Tire Collector. The Contractor will ensure that all trucks removing waste tires from the Site have a current Florida Waste Tire Collector Registration Decal. The Contractor shall log all truck and trailer movements by time, date, and identification numbers. A detailed mileage log must be kept to support any mileage-based charges.
- d) Contractor must adhere to general county requirements when performing the required work as outlined in this Scope of Work.
- e) Contractor will work in conjunction with the Contract Manager who shall notify the property owners in advance of the dates during which the work will be completed.

3.04 Timeline. The timeline for completion of the tasks outlined in this Scope of Work shall be completed within one (1) year of execution of the Contract(s). In the event of unforeseen circumstances that will delay the completion of the tasks, the Contractor must notify the Contract Manager in writing within 24 business hours (Monday – Friday, 8 AM – 5 PM ET).

3.05 Delivery Destination. Delivery shall be freight-on-board (FOB) Destination to a Department approved permitted waste tire processing/disposal facility as identified in Price Sheet.

3.06 Pricing. Contractor shall provide Services A and B for lightweight/passenger tires for the prices listed in the Price Sheet. The Contractor may provide Service A for Semi-Truck Tires and Off the Road Tires (collectively, "Oversized Tires"), at the price per load listed in Section A of the Price Sheet and provide Service B for the Oversized Tires at the price per ton listed on the attached Price Schedule for Oversized Tires.

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SECTION 4.00 – PRICE SHEET FORM

The Department seeks to award the Contract to the responsive and responsible Bidder(s) submitting the lowest price. In order for a Bid to be considered, the Price Sheet must be completed in its entirety and the Bidder's information and signature must be provided, or the Bid shall be deemed non-responsive and rejected. The Department reserves the right to go to the next lowest responsive Bidder should the lowest total priced Bidder be unable to meet the terms and conditions of the ITB.

SERVICE A: - WASTE TIRE LOADING AND TRANSPORTATION	
PROVIDE WASTE TIRE COLLECTOR REGISTRATION DEP (DECAL) # _____	
Provide the price for the loading and the transportation from illegal waste tire site to the DEP permitted waste tire processing/disposal facility.	\$ _____ PRICE PER LOAD
Provide trailer size to be used for removal of tires from the site: _____	
Provide estimated number of tons transported per trailer load as provided above: _____ TONS PER TRAILER LOAD	
NOTE: FOR DEPARTMENT USE ONLY	
Department will determine the Price Per Ton by dividing the <i>Price Per Load</i> by the <i>Tons Per Trailer Load</i> as provided by Bidder above.	
\$ _____ SERVICE A - PRICE PER TON	
SERVICE B: - WASTE TIRE PROCESSING/DISPOSAL	
PROVIDE WASTE TIRE PROCESSING/DISPOSAL FACILITY ADDRESS: _____	
Provide price per TON for the processing/disposal of Passenger/Light Truck tires at a DEP permitted facility for waste tires.	\$ _____ SERVICE B - PRICE PER TON

Signature: _____

Name of Bidder /Company: _____

Printed/Typed Name of
Authorized Signatory and Title: _____

Footnotes, notation, and exceptions made on this form shall not be considered.

SECTION 5.00 – PRICE SCHEDULE

Oversized Tires

Please provide NOT TO EXCEED price per ton rates for the tire sizes indicated below. These rates will be used in the resulting Contract(s) on an as-needed basis.

**PROCESSING/DISPOSAL PRICE
(at a permitted facility for waste tires)**

DESCRIPTION	NOT TO EXCEED PRICE PER TON
SEMI-TRUCK TIRES	\$ _____ PRICE PER TON
OFF THE ROAD (OTR) TIRES	\$ _____ PRICE PER TON

Signature: _____
Name of Bidder /Company: _____
Printed/Typed Name of
Authorized Signatory and Title: _____

Footnotes, notation, and exceptions made on this form shall not be considered

SECTION 6.00 - VENDOR FINANCIAL ATTESTATION

Vendors shall complete and submit answers to the questions set forth below. To be eligible for Contract Award as a Responsible Vendor under Section 287.012(25), F.S., Vendor must be able to respond "YES" to each statement below.

I, _____ am the _____ of
(Authorized Representative's Name) *(Title)*

_____, (the "Vendor"), and am authorized to represent and
(Vendor's Legal Name)

contractually bind Vendor. I do hereby attest, to the best of my knowledge and belief, the following:

1. I have direct knowledge of the financial condition and operations of Vendor. No Yes
2. Vendor has sufficient financial resources to honor its short-term obligations and is current on all payments not in dispute. No Yes
3. Vendor has financial resources sufficient to honor its long-term obligations and remain in business over the life of the Contract. No Yes
4. Vendor's operations generate income which exceeds Vendor's operating expenses. No Yes
5. Vendor has the capacity to provide the commodities and/or contractual services as specified in the Contract document, the solicitation, and the response. No Yes

Signature

Date

SECTION 7.00 - VENDOR RESPONSIBILITY DISCLOSURE

Vendors shall complete and submit answers to the questions set forth below. For each affirmative answer, Vendors shall provide a detailed, written explanation (1 page) relevant to the issue and attach copies of documents relevant to the written explanation(s) provided (unlimited pages). The Department reserves the right to request additional information, as needed, to determine a Vendor's Responsibility pursuant to Section 287.012(25), F.S.

I, _____ am the _____ of
(Authorized Representative's Name) *(Title)*

_____, (the "Vendor"), and am authorized to represent and
(Vendor's Legal Name)

contractually bind Vendor. I do hereby attest, to the best of my knowledge and belief, the following:

Within the past 5 years, has the vendor:

1. Been the subject of civil litigation or settlements? No Yes
2. Been subject to criminal judgments or administrative actions? No Yes
3. Been suspended or barred from participation in any competitive process or contract award? No Yes
4. Had any licenses or certifications suspended, revoked, or canceled? No Yes
5. Had any contracts or agreements terminated for cause? No Yes
6. Been the subject of bankruptcy proceedings? No Yes
7. Undergone a major change of organizational structure, ownership, or name? No Yes

Signature

Date

SECTION 8.00 - VENDOR CONFLICTS OF INTEREST ATTESTATION

This solicitation is subject to Chapter 112, Florida Statutes. Vendors shall indicate whether or not any conflict exists regarding any Florida Department of Environmental Protection employee.

I, _____ am the _____ of
(Authorized Representative's Name) *(Title)*

_____, (the "Vendor"), and am authorized to represent and
(Vendor's Legal Name)

contractually bind Vendor. I do hereby attest, to the best of my knowledge and belief, the following:

- Vendor has disclosed all officers, directors, employees, other agents that are presently an employee of the Florida Department of Environmental Protection; and
- Vendor has disclosed all employees that own, directly, or indirectly, an interest of five percent (5%) or more in the Bidder's company, or its affiliates; and
- Vendor's officers, directors, employees, or other agents will not create a conflict in any manner or degree that will adversely impact the performance of the services required to be performed under the Contract.

Employee Disclosure:

Full Legal Name	DEP Position Title	Disclosed Position Held or % of Ownership

Signature

Date

SECTION 9.00 - VENDOR PRINCIPAL PLACE OF BUSINESS ATTESTATION

All Bidders must complete section I. If the Bidder’s principal place of business is outside the State of Florida, the Bidder must also have an attorney who is licensed to practice law, in the state of their principal place of business, complete Section II.

Section I. Bidder’s Principal Place of Business

(Please select one)

- The Bidder’s principal place of business is in the State of Florida.
- The Bidder’s principal place of business is outside of the State of Florida.

Section II. Legal Opinion About Foreign State Preferences in Contracting

(Please select all that apply)

- The Bidder’s principal place of business is in the State of _____ and it is my legal opinion that the laws of that state **do not grant a preference** in the letting of any or all public contracts to business entities whose principal places of business are in that state.
- The Bidder’s principal place of business is in the State of _____ and it is my legal opinion that the laws of that state **grant the following preference(s)** in the letting of any or all public contracts to business entities whose principal places of business are in that state. *[Please describe applicable preference(s) and identify applicable state law(s) below]*
- The Bidder’s principal place of business is in the **political subdivision** of _____ and it is my legal opinion that the laws of that political subdivision **grant a preference** in the letting of any or all public contracts to business entities whose principal places of business are in that political subdivision. *[Please describe applicable preference(s) and identify applicable law(s) below]*

BIDDER’S ATTORNEY	
Signature:	Phone #: () -
Name:	Address:
State of Licensure:	
Bar Number:	Date of Admission:

If the Department discovers that any information on this form is false after the award to the Bidder is made, the Department reserves the right to terminate the Contract and the Bidder will be liable for costs associated with re-procuring the commodities and/or contractual services.

SECTION 10.00 - VENDOR DRUG-FREE WORKPLACE ATTESTATION

Per Section 287.087, Florida Statutes, whenever two or more Bids, proposals, or replies that are equal with respect to price, quality, and service are received, the Bid, proposal, or reply received from a business that certifies that it has a drug-free workplace in full compliance with the requirements of s. 287.087, F.S. shall be given preference in the award process.

I, _____ am the _____ of
(Authorized Representative's Name) *(Title)*

_____, (the "Vendor"), and am authorized to represent and
(Vendor's Legal Name)

contractually bind Vendor. I do hereby attest, to the best of my knowledge and belief, the following:

- Vendor **does** have a Drug-Free Workplace in full compliance with the requirements of s. 287.087, F.S.
- Vendor **does not** have a Drug-Free Workplace in full compliance with the requirements of s. 287.087, F.S.

Signature

Date

SECTION 11.00 - VENDOR SCRUTINIZED COMPANIES LISTS ATTESTATION

Per Section 287.135, Florida Statutes, agencies are prohibited from contracting with Vendors for commodities or contractual services valued at over \$1,000,000 that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Both lists are created pursuant to Section 215.473, Florida Statutes (F.S.).

I, _____ am the _____ of
(Authorized Representative's Name) *(Title)*

_____, (the "Vendor"), and am authorized to represent and
(Vendor's Legal Name)

contractually bind Vendor. I do hereby attest, to the best of my knowledge and belief, the following:

The Vendor submitting this Response is not listed on any of the following lists:

- Scrutinized Companies with Activities in Sudan List
- Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List
- Scrutinized Companies that Boycott Israel List

I understand that, pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject Vendor to immediate contract termination, civil penalties, attorney's fees, and/or other costs.

Signature

Date

SECTION 12.00 - CLIENT REFERENCE FORM

The Vendor shall complete and submit this entire form. Using the form(s) provided in this Section, Vendor shall identify and include three (3) current and/or past clients (for each service if bidding on both), either businesses or governmental agencies, to which the Vendor has provided commodities and/or contractual services of similar scope and size as those identified in the ITB within the last five (5) years.

I, _____ am the _____ of
(Authorized Representative's Name) *(Title)*
_____, (the "Vendor"), and am authorized to represent and
(Vendor's Legal Name)
contractually bind Vendor. I do hereby:

1. Grant permission to the Florida Department of Environmental Protection (the "Department") to contact the references listed below at a time and using a method convenient to the Department.
2. Waive any claim, either contractual or otherwise, to confidentiality that exists between the listed Client(s) and Vendor regarding Vendor's performance under the listed contract(s).
3. Release the Client's Contact(s), or their successors, or designees, to discuss with, and provide any requested information to, the Department concerning Vendor's performance under the listed contract(s).
4. Release, forever discharge, and hold harmless the Department and the listed Client(s) from any claim or liability that Vendor may make related to the loss, either real or perceived, that may exist due, in whole or in part, to the Department's evaluation of the information disclosed by the listed Client(s) regarding Vendor's performance.

I understand that the purpose of this permission and release is for the Department to evaluate and assess Vendor's eligibility for Contract Award pursuant to the indicated solicitation, and that any such information provided may be subject to disclosure under Chapter 119, F.S., the Florida Constitution, or other authority.

Signature

Date

Client #1

*If Vendor has undergone a change of name, ownership, or organization, the name under which the Vendor operated at the time of performance shall be disclosed in this section.

Client Name & Internet Address

Client Name:

Webpage Address:

Client Contact Information

Name:

Title:

Street Address:

City, State, and ZIP:

Email Address:

Telephone Number:

Commodity/Service Details

Period of Services:

From:

To:

Contract Value:

Commodity/Service Description*

Client #2

*If Vendor has undergone a change of name, ownership, or organization, the name under which the Vendor operated at the time of performance shall be disclosed in this section.

Client Name & Internet Address

Client Name:

Webpage Address:

Client Contact Information

Name:

Title:

Street Address:

City, State, and ZIP:

Email Address:

Telephone Number:

Commodity/Service Details

Period of Services: From: To:

Contract Value:

Commodity/Service Description*

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Client #3

*If Vendor has undergone a change of name, ownership, or organization, the name under which the Vendor operated at the time of performance shall be disclosed in this section.

Client Name & Internet Address

Client Name:

Webpage Address:

Client Contact Information

Name:

Title:

Street Address:

City, State, and ZIP:

Email Address:

Telephone Number:

Commodity/Service Details

Period of Services:

From:

To:

Contract Value:

Commodity/Service Description*

SECTION 13.00 – BIDDER SUMMARY FORM

SECTION A BIDDER IDENTIFICATION (to be completed by the Bidder.)

As Bidder to this Solicitation, I / we intend to utilize the following team in connection with this project. In the spaces provided below, list the name of the Bidder/Subcontractor and indicate the Office of Supplier Diversity business category of each one listed.

LIST NAMES OF BIDDER(S)	INDICATE THE ONE OFFICE OF SUPPLIER DIVERSITY CATEGORY THAT BEST DESCRIBES EACH ORGANIZATION LISTED																								
	STATE NON-MINORITY BUSINESS CLASSIFICATION		CERTIFIED MBE		NON-CERTIFIED MBE			NON-PROFIT ORG.																	
	NON-MINORITY (A)	SMALL BUSINESS (STATE) (B)	SMALL BUSINESS (FEDERAL) (C)	GOVERNMENTAL AGENCY (D)	NON-PROFIT ORGANIZATION (F)	P.R.I.D.E. (G)	VETERAN BUSINESS ENTERPRISE (L)	AFRICAN AMERICAN (H)	HISPANIC (I)	ASIAN/HAWAIIAN (J)	NATIVE AMERICAN (K)	AMERICAN WOMAN (M)	VETERAN BUSINESS ENTERPRISE (W)	AFRICAN AMERICAN (N)	HISPANIC (O)	ASIAN/HAWAIIAN (P)	NATIVE AMERICAN (Q)	AMERICAN WOMAN * (R)	VETERAN BUSINESS ENTERPRISE (V)	BOARD IS 51% OR MORE MINORITY (S)	51% OR MORE MINORITY OFFICERS (T)	51% OR MORE MINORITY COMMUNITY	OTHER NON-PROFIT (U)		

Section B ACKNOWLEDGEMENT (to be completed by the Bidder(s).)

I / WE HEREBY CERTIFY that, as Bidder to this Solicitation, that the information provided herein is true and correct.

Bidder Signature

Name and Title Date

*****IMPORTANT*****

BOTH SECTIONS OF THIS FORM MUST BE COMPLETED AND SECTION B MUST BE DATED AND BEAR THE BIDDER'S SIGNATURE FOR THIS FORM TO BE DEEMED RESPONSIVE.

Please review to ensure all sections are complete and the form is acknowledged correctly.

SECTION 14.00 - PAST PERFORMANCE EVALUATION FORM

The following questions will be posed to the clients identified in the Respondent's Bid. Answers will be scored according to the points specified for each of the below questions.

Reference Name & Company: _____

Vendor's Name: _____

Date of Interview: _____

Interviewer: _____

Please describe the work the Vendor performed for Reference's company:

For the next questions, please rate the Vendor's performance using the following scale:

Superior (4)	Excellent (3)	Satisfactory (2)	Fair (1)	Poor (0)
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1. Would you use the services of this company again? (Yes = 4, No = 0)	
2. How well did the Bidder adhere to the agreed upon schedule?	
3. How would you rate the Bidder's overall performance?	
4. How would you rate the Bidder's project and contract management abilities?	
5. How would you rate the Bidder's customer service?	

SECTION 15.00 – SOLICITATION PROPOSAL CHECKLIST

This “Checklist” is provided merely for the convenience of the Bidder and may not be relied upon in lieu of the instructions or requirements of this Solicitation.

To ensure that Bidder’s Bid package can be accepted, please be sure the following items are fully completed and enclosed:

- A. ____ The Solicitation Acknowledgement Form must be completed and signed. If a Bidder fails to submit a completed Solicitation Acknowledgement Form with their Bid the Department reserves the right to contact the Bidder by telephone for submission of this document via email. This right shall be exercised when the Bid has met all other requirements of the Solicitation. Did you complete the following:
- 1) Vendor Name;
 - 2) Vendor Mailing Address;
 - 3) City, State and Zip Code;
 - 4) Phone Number and Fax Number with Area Code;
 - 5) Email Address;
 - 6) F.E.I.D. Number;
 - 7) Type of Business Entity (Corporation, LLC, Partnership, etc.);
 - 8) Sign Form (by individual authorized to bind company);
 - 9) Type Name of Signatory and Title; and,
 - 10) Primary and Secondary Contact Information?

In the event that the Bidder submits a Bid as a joint venture, each member of the joint venture must complete and sign a separate Solicitation Acknowledgement Form.

- B. ____ Additional Documents - this section of the Bid shall contain the following:

- Vendor Financial Attestation;
- Vendor Responsibility Disclosure;
- Vendor Conflicts of Interest Attestation;
- Vendor Principal Place of Business Attestation Form;
- Vendor Drug-Free Workplace Attestation; and
- Vendor Scrutinized Companies Lists Attestation.

- C. ____ Client Reference Forms (Must submit three (3) references).

- D. ____ The Price Sheet Form must be completed and signed. **If a Bidder fails to submit a completed Price Sheet Form with their submittal, the submittal will be rejected.**

Did you complete the following?

- 1) Price;
- 2) Sign Form;
- 3) Bidder/Company Name; and
- 4) Print/Type name of Signatory and Title.

Note: If Bidder asserts that any portion of the Bid is exempt from disclosure under the Florida Public Records law, Bidder must submit a redacted version of the Bid along with the unredacted version. The redacted copy shall be clearly titled “Redacted Copy.”