



Attachment B
Draft Contract No: 84131500-19-1
for
State of Florida Fine Art Insurance

This Contract is between the State of Florida, Department of Management Services (Department), an agency of the State of Florida, on behalf of the Named Insured and _____ (Broker), collectively referred to herein as the “Parties”, and is effective on the date last signed.

The Broker submitted a response to the Department’s solicitation ITB No: 27-84131500-H, for State of Florida Fine Art Insurance. After verification of the response and determination the Broker is responsive and responsible, the Department has determined that the Broker’s bid provides the lowest price to the State of Florida.

Accordingly, the Parties agree as follows:

I. Contract Term

The term of the contract will be for _____ years, with annual policy terms as follows:

- 1)
- 2)
- 3)
- 4)

II. Contract

As used in this document, the term “Contract” (whether or not capitalized) shall, unless the context requires otherwise, include this document, the solicitation, including attachments and addenda, and all incorporated Exhibits, which set forth the entire understanding of the Parties and supersedes all prior agreements. All modifications to this Contract must be in writing and signed by all Parties. The Broker may have additional responsibilities and obligations pursuant to the Insurance Policy.

The ITB document, its attachments, and the Broker’s response to the ITB are incorporated by reference. All Exhibits attached and listed below are also incorporated in their entirety into, and form part of this Contract. The Contract documents shall have priority in the order listed below:

- 1) This Contract document
- 2) Exhibit A: Special Contract Conditions
- 3) Exhibit B: Additional Special Contract Conditions
- 4) Exhibit C: Price Sheet (as submitted by the Broker)
- 5) Addenda to this Solicitation, in reverse order of issuance
- 6) Solicitation and all attachments (excluding Attachment B)
- 7) Exhibit D: Insurance policy as issued by Insurer
- 8) Broker’s bid submittal, excluding Exhibit C, Price Sheet

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III. Contract Management.

Department's Contract Manager:

Jill Soderberg, DMS Statewide Insurance Program Manager
Division of State Purchasing
Florida Department of Management Services
4050 Esplanade Way, Suite 360
Tallahassee, Florida 32399-0950
Telephone: (850) 488-7996
Email: jill.soderberg@dms.myflorida.com

Broker's Contract Manager:

[Insert Contractor Manager Name]
[Insert Contractor name]
[Insert Contractor's physical address]
Telephone: [(XXX) 555-XXXX]
Email: [jane.doe@business.gmail.com]

IN WITNESS THEREOF, the Parties hereto have caused this Contract, to be executed by their undersigned officials as duly authorized. This Contract is not valid and binding until signed and dated by the Parties.

BROKER
[Insert Broker Name]

STATE OF FLORIDA,
DEPARTMENT OF MANAGEMENT SERVICES

Rosalyn Ingram
Director of State Purchasing and Chief
Procurement Officer

DATE:

DATE: