REQUEST FOR INFORMATION (RFI) from the Florida Department of Transportation

Subject: Financial Management Solution Components

Introduction:

The Florida Department of Transportation (FDOT/Department) is seeking information from prospective Vendors pertaining to replacement of the Department's Financial Management and component financial systems, using Oracle PeopleSoft and other commercial off-the-shelf software (COTS)/framework applications needed to implement FDOT's financial management processes for the development and delivery of the Work Program.

The Work Program is the Department's five-year production plan for transportation projects (rolling five-year plan). FDOT is engaged in a multi-year transformative project to re-engineer the business processes of the Department's Work Program's and leverage new technology to support the delivery of over $13 billion of outstanding commitments and $50 billion of planned commitments in the five-year Work Program. This project is the Work Program Integration Initiative (WPII) and its objective is to optimize the Department's production capabilities by aligning business processes to a common set of strategic objectives and operational standards.

To achieve this objective, the Department is seeking solution components with capability to concurrently manage the financial lifecycle of thousands of Florida's multi-phased transportation projects, including multi-modal projects for highways, airports, spaceports, seaports, bridges, railroads, tolls, and more.

The Department is seeking information/recommendations from experienced industry leaders on specific solution components to best fit the Department's required business capabilities.

NOTE: The WPII project is outside the scope of the Florida Planning, Accounting, and Ledger Management (FloridaPALM) project. The Department will continue to use the FloridaPALM for the statewide accounting and treasury functions.

Background:

The Work Program is currently supported by the Financial Management (FM) suite of component systems. The FM suite of systems and 150-plus interfacing systems present challenges to FDOT's ability to support its multi-billion-dollar transportation program. This suite is a complex assemblage of business processes and supporting legacy systems which are not completely integrated, costly to maintain, and require significant manual intervention/manipulation to accomplish present-day business needs. The intricacies of managing this complex environment leads to duplication of data and functionality across systems, which can impact the ability to easily extract critical information.
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Business Requirements for the proposed modules/tools:
WPII will integrate the project management aspects of Work Program projects with key contract and financial management information, while reducing manual user interfaces between its systems. This integration and automation of information processes will ensure the Department's continued financial integrity, address changing transportation stakeholder demands, and accommodate the use of multiple and limited funding sources, each with unique rules and restrictions. New system functionality will be established based on a detailed set of business rules and efficiently converted data from various sources in order to provide decision-making information for stakeholders.

The project team has divided FDOT's financial processes for the development and delivery of the Work Program into the following ten (10) major business capabilities:

1) Manage Project Development to Closeout
2) Manage Project Portfolio
3) Manage Budget
4) Manage Funds
5) Manage Federal Programs
6) Perform Project Cost Accounting
7) Perform General Accounting
8) Manage Contractual Commitment to Close
9) Forecast Cash Flow
10) Manage Agency Performance

For each of the ten (10) major business capabilities, FDOT is seeking to understand and identify the combination of available software programs and modules which can best be used to address the development and delivery of the Department's Work Program. We are also seeking to better understand what elements of our business can be handled within the Enterprise Resource Planning (ERP) solution (PeopleSoft) as well as within other COTS software solutions, modules, and Business Intelligence tools, as necessary.

To provide context regarding this project to Vendors interested in responding to this RFI, additional information can be found at https://www.fdot.gov/procurement/work-program-integration-initiative/. Information provided at this website includes the following Exhibits:

A) Operational Work Plan
B) Business Capability Model (Overview)
   - *Framework linked to requirements, sorted by business function*
C) Detailed Functional and Technical Requirements (Draft)
C1) FDOT WPII Requirements Glossary (Draft)
D) FDOT Enterprise Architecture Standards
   -Includes Department's enterprise technology and tools
E) FDOT Computing Assets
F) FDOT Standard Written Agreement
G) Appendix II - Information Technology Resources

The Department requests feedback, recommendations, and input on potential issues with any and all options regarding possible solutions to accomplish the objectives of the WPII project, as detailed in Exhibit A – Operational Work Plan. The Department will consider a bundled approach for both software and system integration services to be provided by a single prime Vendor, although the prime Vendor may propose a third party's software and may propose to subcontract certain aspects of the integration and support services.

Purpose of an RFI:

Rule 60A-1.042, Florida Administrative Code (F.A.C.), provides that an agency may request information by issuing a written Request for Information (RFI). Agencies are authorized to use an RFI for research to determine any or all of the following: whether to competitively procure commodities or contractual services, what solicitation processes are recommended by Vendors to meet this particular need, or general, special, and/or technical specifications to be included in the solicitation.

An RFI is not a solicitation. The Department is not required to utilize any information gathered through the RFI process, nor is a Vendor who responds to an RFI excluded from participating in any resulting solicitation.

A Vendor's response to an RFI is not an offer (Rule 60A-1.042, F.A.C) and the agency may not use the Vendor's submission to justify a contract with that Vendor without otherwise complying with Chapter 287, Florida Statutes (F.S.). Vendor responses to this RFI will be reviewed for informational purposes only and will not result in award of a contract.

<u>Requested Information:</u>

The Department is seeking information in support of a solution to meet the project objectives. Specifically, the Department requests any interested vendors to respond to the following:

1) Describe the module functionality and available features within the PeopleSoft solution for the following ten (10) major business capabilities:

   - Manage Project Development to Closeout
   - Manage Project Portfolio
   - Manage Budget
   - Manage Funds
   - Manage Federal Programs
   - Perform Project Cost Accounting
   - Perform General Accounting
   - Manage Contractual Commitment to Close
   - Forecast Cash Flow
   - Manage Agency Performance.

2) Provide the following company information and proposed partner(s), if applicable:

   - Provide a list of other states, jurisdictions, and companies that have utilized the solution.
   - Provide contract numbers and previous client references for successful implementations where the referenced business capabilities were delivered.

3) In addition to the capabilities of the PeopleSoft ERP, please provide your recommendations for additional "best-in-breed" tools that are needed to fulfill the requirements identified in Exhibit B, Business Capability Model.

   - Provide a matrix for each tool proposed specific to the business capability, including module names, functionality description, integration characteristics and any additional justification comments.

4) What is your integration methodology with respect to real time integration of components, including the PeopleSoft ERP in a cloud environment?

The Department may exercise the option to invite any prime Vendor that fully responds to the questions above to meet and discuss the information provided in more detail. The Requested Information questions must be responded to prior to any visits/discussions with Department staff. Any information provided via this RFI and during the meetings will be subject to public disclosure. Vendors submitting a response to an agency's RFI are not prohibited from responding to any related subsequent solicitation.

In addition to the RFI, the Department will host a Vendor Forum, via GoTo Meeting, on:

Date:	April 8, 2020
Time:	1:00 pm until 3:00 pm
GoTo address:	https://global.gotomeeting.com/join/961929205
Phone:	(571) 317-3122
Access Code:	961-929-205

Contact for Questions or Clarification

Paul Baker, State Purchasing Administrator, at Paul.Baker@dot.state.fl.us
Subject: WPII RFI Response

Response Submission:

In response to the RFI, the Vendor shall submit:

> One (1) **ORIGINAL** hard copy version (marked "Original") of the response submittal and three (3) COPIES (marked "Copy").

> One (1) **REDACTED** copy (marked "Redacted") if the response contains proprietary information.

PLEASE NOTE: If a REDACTED copy <u>is not</u> provided, the Department will release original copy in response to a public records request.

> One (1) electronic copy of the entire "Original" response, and one (1) redacted electronic response, if applicable, in Adobe (.pdf) on a USB flash drive.

The requested information must be received by 5:00 pm (EST) on April 27, 2020.

Send to: The Department of Transportation
Attention: Paul Baker
605 Suwannee Street, Mail Stop 20
Tallahassee, Florida 32399

   or

E-mail to: Paul.Baker@dot.state.fl.us
Subject: WPII RFI Response

PLEASE NOTE:
1) Responses to this Request for Information (RFI) will be reviewed by the agency for informational purposes and will not be considered as offers to be accepted by the agency to form a binding contract.
2) The Department may contact respondents that fully respond to the questions to discuss product information in further detail.
3) Information obtained in response to this RFI is public record as defined by Chapter 119, Florida Statutes (F.S.).
4) In accordance with Section 287.057, F.S., information obtained in response to this RFI may be used to develop scope and solicitation documents for future procurements at the discretion of the Department. Respondents eligible to respond to this RFI will remain eligible for any subsequent related contract with the agency.
5) Advertisement of any subsequent competitive solicitation that may result from this RFI will be posted on the Florida Vendor Bid System**.**

Date: 3/25/2020