

**ATTACHMENT B**

**Evaluator Score Sheet**

Evaluation team members will assign 0 – 10 points to each criteria section, using no fractions or decimals. The table below provides the scoring guidelines to be used when assigning points to each criteria section.

<b>Assessment</b>	<b>Description</b>	<b>Evaluator Score</b>
Excellent	Response fully meets or exceeds minimum specifications.	9-10
Good	Response more than adequately meets the minimum specifications.	6-8
Adequate	Response adequately meets the minimum specifications.	4-5
Marginal	The response minimally addresses the evaluation criteria.	2-3
Poor	The response is missing, incomplete, or unclear.	0-1

<b>Evaluation Criteria</b>	<b>Document and Section</b>	<b>Maximum Points</b>	<b>Points Awarded</b>
Summary of experience with Statements of Statutory Accounting Principles (SSAPs) and reporting through the preparation, compilation, review and/or audit engagements.	Request for Proposals, 3.7	10	
Summary of experience with accounting and/or auditing for different types of insurance entities (i.e. Property Casualty (4-points), Life and Health (3-points), Health Maintenance Organization (3-points), Etc.  Other Type: _____ (1-point)	Request for Proposals, 3.7	10	
Summary of experience in providing litigation support, including testimony given in mediation, arbitration, and trial venues as described in Phase III of the Statement of Work.	Request for Proposals, 3.7	10	
Response for firm experience in preparing articles, publications, and/or presentations regarding accounting and/or auditing practices and principles.	Request for Proposals, 3.7	10	
Response for firm policy for providing CPA firm auditing malpractice expert witness testimony.	Request for Proposals, 3.7	10	

Response for providing a list of CPA firms where a conflict of interest may exist.	Request for Proposals, 3.7	0	
Response for summary regarding experience with insurance regulations including Chapters 624, 640 and 631, Florida Statutes or receivership experience in another state.	Statement of Work, 3.7	10	
Response for Respondent's proposed solution for carrying out the services described in the Statement of Work.	Statement of Work, 3.7	10	
Financial Statements: Response demonstrates the financial capacity to perform the services being procured.	Request for Proposals, 3.6.3	10	
Prior experience response narrative provides examples of prior similar services and demonstrates relevant experience.	Request for Proposals, 3.7	10	
Identification of key personnel who would be assigned to perform the services and how their qualifications will be beneficial to the meet the Department's needs.	Request for Proposals, 3.7	10	
Organizational Chart: Response includes a detailed organizational chart that includes the roles of key personnel.	Request for Proposals, 3.7	10	
<b>Total Points for Response</b>		<b>110</b>	

Evaluators Name: \_\_\_\_\_ Date: \_\_\_\_\_

Evaluators Signature: \_\_\_\_\_