

**ADDENDUM #4**  
**REQUEST FOR PROPOSAL #SMHTF2019-0001HK**  
**Environmental (Housekeeping/Janitorial) Services-SMHTF**

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

This addendum updates Section 2.5, Schedule of Events and Deadlines (Changes are marked in red) as follows:

**2.5 Schedule of Events and Deadlines**

Activity	Date	Time Eastern	Address	Section Reference
RFP advertised and released on Florida VBS:	September 26, 2018	5:00 PM	DMS VBS Electronic Posting site: <a href="http://myflorida.com/apps/vbs/vbs_www.main_menu">http://myflorida.com/apps/vbs/vbs_www.main_menu</a>	2.2.1
*Solicitation Conference to be held: Mandatory. Tour of Facility will be provided.	October 3, 2018  October 3, 2018	9:00 AM  2:00 PM	Attn: Elesha Brown Procurement Manager Dept. of Children & Families  Northeast Florida State Hospital, Bld. #1 7487 South State Road 121 Macclenny, FL 32063  North Florida Evaluation and Treatment Center Second Floor-Classroom III 1200 Northeast 55 <sup>th</sup> Blvd. Gainesville, Florida 32641	2.6
Submission of written inquiries must be received by:	October 5, 2018	5:00 PM	Attn: Elesha Brown Procurement Manager Dept. of Children & Families State Mental Health Facilities Post Office Box 1000 100 N. Main Street Chattahoochee, FL 32324 <a href="mailto:Elesha.Brown@myflfamilies.com">Elesha.Brown@myflfamilies.com</a>	2.7
Anticipated date for posting Department's Response to Inquiries:	October 26, 2018	5:00 PM	DMS VBS Electronic Posting site: <a href="http://myflorida.com/apps/vbs/vbs_www.main_menu">http://myflorida.com/apps/vbs/vbs_www.main_menu</a>	2.7

Activity	Date	Time Eastern	Address	Section Reference
Notice of Intent to Submit a Proposal	October 31, 2018	5:00 PM	Attn: Elesha Brown Procurement Manager Dept. of Children & Families State Mental Health Facilities Post Office Box 1000 100 N. Main Street Chattahoochee, FL 32324 <a href="mailto:Elesha.Brown@myflfamilies.com">Elesha.Brown@myflfamilies.com</a>	2.8
Sealed Proposals must be received by the Department:	November 15, 2018	4:00 PM	Attn: Elesha Brown Procurement Manager Dept. of Children & Families  Northeast Florida State Hospital 7487 South State Road 121 Macclenny, FL 32063	2.9, 4.1
*Proposal Opening and Review of Mandatory Requirements:	November 15, 2018	4:15 PM	Northeast Florida State Hospital 7487 South State Road 121 Macclenny, Florida 32063 Building 16, Accounting Department Conference Room	4.2.2, 5.2
*Debriefing Meeting of the Evaluators and ranking of the proposals:	December 7, 2018	11:30 AM	Northeast Florida State Hospital 7487 South State Road 121 Macclenny, Florida 32063 Building 16, Accounting Department Conference Room	5.3
Anticipated posting of Intended Contract Award:	December 17, 2018	5:00 PM.	DMS VBS Electronic Posting site: <a href="http://myflorida.com/apps/vbs/vbs_www.main_menu">http://myflorida.com/apps/vbs/vbs_www.main_menu</a>	5.5.4
Anticipated Effective Date of Contract:	January 1, 2019	N/A	N/A	1.3
*All Vendors are hereby notified that meetings noted with an asterisk above (*) are public meetings open to the public and may be electronically recorded by any member of the audience. Although the public is invited, no comments or questions will be taken from Vendors or other members of the public (except for the Solicitation Conference, during which comments and questions will be taken from Vendors).				