



# FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

RICK SCOTT  
GOVERNOR

CARLOS LOPEZ-CANTERA  
LT. GOVERNOR

HERSCHEL T. VINYARD JR.  
SECRETARY

February 18, 2014

Dear Prospective Contractor:

The enclosed information has been provided for consideration in the preparation of your response to the Florida Department of Environmental Protection (DEP) Solicitation No. 2014018C, entitled "Invitation to Bid (ITB) for Janitorial Services for the Central and West End Operations on the Cross Florida Greenway", issued on February 4, 2014.

**All responses to the subject solicitation must be received no later than 3:00 P.M. (ET) on Friday, February 28, 2014.** A response received after the exact time specified will not be considered. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes (F.S.). Written notices, formal requests and proceedings must conform with the requirements set forth in Chapter 28-110, Florida Administrative Code (F.A.C.). Protests must be filed with the Procurement Section, Department of Environmental Protection, Douglas Building, Room 438, 3900 Commonwealth Boulevard, MS#93, Tallahassee, Florida 32399 within the time prescribed in Section 120.57(3), Florida Statutes and Chapter 28-110, Florida Administrative Code.

Any person who files an action protesting a decision or intended decision pertaining to contracts administered by the DEP pursuant to Section 120.57(3), F.S. shall post with the DEP at the time of filing the formal written protest a bond payable to the DEP in an amount equal to 1 percent (1%) of the estimated contract amount as determined pursuant to Section 287.042(2)(c), Florida Statutes, which bond shall be conditioned upon the payment of all costs which may be adjudged against him in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, the DEP may accept a cashier's check or money order in the amount of the bond. FAILURE TO FILE THE PROPER BOND AT THE TIME OF FILING THE FORMAL PROTEST, WILL RESULT IN A DENIAL OF THE PROTEST.

Sincerely,

*Gerri Lynn Bentley*

Gerri Lynn Bentley  
Operations & Management Consultant I

GLB/glb

Enclosures

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION  
Procurement Section  
3900 Commonwealth Boulevard, MS#93  
Tallahassee, Florida 32399-3000

February 18, 2014

**Questions and Answers for DEP Solicitation No. 2014018C  
Invitation to Bid (ITB) for Janitorial Services for the Central and West End  
Operations on the Cross Florida Greenway**

The following questions were raised by prospective contractors through e-mails received on the date shown next to the company names. The answers are herein provided for your consideration in responding to the above referenced solicitation.

**3 H Systems - February 6, 2014**

Question #1: What is the current contract number?

Answer #1: DEP Contract No. GM136

Question #2: Can you provide the previous bid price tab including the successful bidder from the last bid opening.

Answer #2: Please see attached Exhibit II, Previous Bid Tabulation.

Question #3: Who is current contractor providing service at these facilities, how long has the current provider had the contract?

Answer #3: Peebles Cleaning Service

Question #4: What is the precise contract value for the most recent twelve month period of each facility? Is this contract value including the cost of supplies?

Answer #4: Current annual cost for this contract is \$60,965.66, which includes supplies.

Question #5: Is it possible to get the current supply usages from the current contractor?

Answer #5: The rates for this Contract were on a per day basis. We do not keep a record of the supply usage.

Question #6: Is the scope/size of this bid identical with the current contract? Have there been any changes from the previously awarded contract to the current request for bid?

Answer #6: The scope is the same as the scope in the previous contract.

Question #7: What are the criteria for awarding the contract?

Answer #7: The contract will be given to the lowest responsive bidder.

Question #8: Is the contract being bid out due to poor performance from the incumbent contractor?

Answer #8: No, the contract expired.

**Patron Services, LLC - February 6, 2014**

Question #1: How are these needs currently accounted for?

Answer #1: After the contract expired, the services have been procured by purchase order on a month to month basis.

Question #2: Who is the current service provider and how long have they been so?

Answer #2: Peebles Cleaning Service have been the provider since 2008.

Question #3: What is the amount of the most recent contract award? Where any monies above or withheld for any reason?

Answer #3: The current cost is \$60,965.66 annually.

Question #4: Why is this solicitation being issued at this time?

Answer #4: The last contract term ended.

Question #5: Since the time of the most recent award, has anything significant changed in regards to the scope, volume, frequency or nature of task/work and/or locations?

Answer #5: No, the scope is the same as the scope in the previous contract.

**Roseann HoShing - February 12, 2014**

Question #1: The total Area of each location in terms of square footage?

Answer #1: Below is the square footage for each area:

Felburn Park Restroom 1,110 sq.ft.  
10201 N. Suncoast Blvd, Crystal River, Fl.

Withlacochee Bay Trail Restroom 96 sq.ft.  
10201 N. Suncoast Blvd, Crystal River, Fl.

Inglis Office 3,240 sq.ft.  
20751 SE 90<sup>th</sup> Avenue, Inglis, Fl.

**Note: Office space to be cleaned only, not square footage listed.**

Ross Prairie Restroom/Bathhouse Combo 1,368 sq. ft.  
10660 SW Hwy 200, Dunnellon, Fl.

475A Trailhead Restroom 555 sq. ft.  
11100 SW 16<sup>th</sup> Avenue, Ocala, Fl.

Santos Campground Restroom/Bathhouse Combo 1,200 sq. ft.  
3080 SE 80<sup>th</sup> Street, Ocala, Fl.

Santos Trailhead Restroom 356 sq. ft.  
3080 SE 80<sup>th</sup> Street, Ocala, Fl.

Historic Santos Trailhead Restroom 500 sq. ft.  
3550 SE 80<sup>th</sup> Street, Ocala, Fl.

Sharpes Ferry Office 3,040 sq. ft.  
8282 SE Hwy 314, Ocala, Fl.

Question #2: Is it possible to adjust the cleaning hours (time) for any location?

Answer #2: Yes, this may be discussed with the DEP Contract Manager and final decision will be at DEP Contract Manager's discretion.

Question #3: Who was the last contractor and how much was the contract price?

Answer #3: The current vendor is Peebles Cleaning Service. Current annual cost for this contract is \$60,965.66.

**Pristine Services LLC, d/b/a Allstar Janitorial- February 13, 2014**

Question #1: What is the current contract value?

Answer #1: The current cost is \$60,965.66 annually.

Question #2: What is the breakdown of the current contract value?

Answer #2: Rates from previous contract listed below:

Cost for 4 days a week cleanings \$116/day

Cost for 2 days a week cleanings \$20/day

Cost for 1 day a week cleanings \$45/day

Cost for 1 time a month floor cleaning \$75/day

Garbage pickup, 1 day per week \$125/day

Question #3: What was the name of the current contract service provider?

Answer #3: Peebles Cleaning Service

Question #4: Is the current contract service provider been the only service provider who has done this janitorial service in the six years that has been out sourced, if not what was the name of the previous service provider?

Answer #4: Yes, Peebles Cleaning Service.

Question #5: Has the work requirement changed from the last to the present bid, and if so what has changed?

Answer #5: All services are the same as the last solicitation.

Question #6: With respect Section B.21, Subcontracting, do you require all employees of the bidding company to be W2 workers vice 1099 subcontractors?

Answer #6: There is to be no subcontracting. Services must be completed by the awarded company and its employees.

Question #7: With regards to Attachment C, Section II, item A, times for four (4) day per week (8 a.m. to 12 p.m), can these times be extended?

Answer #7: Yes, this may be discussed with the DEP Contract Manager and final decision will be at DEP Contract Manager's discretion.

Question #8: Attachment D, floor cleaning rates, states "both locations" whereas Attachment C, Section II, item B4, lists three (3) locations, which is correct?

Answer #8: Per Attachment C, Section II, Item B.4, there are three (3) locations, Inglis Office, Sharpes Ferry Office, and Santos Campground/Gatehouse.

Question #9: What is the square footage of the buildings to be cleaned?

Answer #9: Please see Answer #1 to Roseann HoShing, above.

Question #10: Has the service provider fulfilled the contract obligations?

Answer #10: Yes

Question #11: With regard to consumables, what is the rate of usage and costs? If not known, is it possible to get the information from the current provider?

Answer #11: The rates for this Contract were on a per day basis. We do not keep a record of the supply usage.

**Pristine Cleaning Services - February 14, 2014**

Question #1: Can you tell us who had the contract last period?

Answer #1: Peebles Cleaning Services

Question #2: What is the current amount being paid for the services being requested?

Answer #2: The current contract cost is \$60,965.66 annually.

**End of Questions and Answers (2/18/2014) for DEP Solicitation No. 2014018C**

Attachments to Questions and Answers (2/18/2012):

Exhibit I – List of Attendees at Mandatory Site Visit (1 page)

Exhibit II- Previous Bid Tabulation (1 page)

**EXHIBIT I**

**Mandatory Site Visit  
ITB 2014018C - Invitation to Bid (ITB) for  
Janitorial Services for the Central and West End Operations on the Cross Florida Greenway  
Tuesday, February 11, 2014 @ 10:00 a.m. ET**

	<b>Name (Please print clearly)</b>	<b>Company (Please print clearly)</b>	<b>Telephone Number</b>
1.	C. Winder	Pristine Services	352-684-0219
2.	Quentin Peebles	GQ Janitorial Services	352-216-6737
3.	Ben Varney	Boro Building & Property Maint.	941-556-9027
4.	Gerald Fleming	Elite Enterprise	352-494-3134
5.	Earlene Wiley	Elite Enterprise	352-494-3134
6.	Rose Ann HoShing	XXtra Ordinary	407-578-7277
7.	Mario Guadana	XXtra Ordinary	407-578-7277
8.	Hartley Donaldson	XXtra Ordinary	407-578-7277
9.	Lupe Tesvich	Tribond, LLC	631-317-9441
10.	Julson Green	Pristine Services	352-461-6858
11.	Carlos Martinez	Global Facility Services	407-910-7687
12.	Albert Price	GI Party Cleaning Services	904-303-9039
13.	Scott Spurgeon	USSI	352-445-1221
14.			
15.			
16.			
17.			
18.			
19.			
20.			

**EXHIBIT II**

**BID TABULATION**

Page 1 of 1

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes (F.S.). Written notices, formal protests and proceedings must conform with the requirements set forth in Chapter 28-110, Florida Administrative Code (F.A.C.). Protests must be filed with the Procurement Section, MS#93, Department of Environmental Protection, 3800 Commonwealth Boulevard, Carr Building, Room 235, Tallahassee, Florida 32399-3123 within the time prescribed in Section 120.57(3), Florida Statutes and Chapter 28-110, Florida Administrative Code.

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Offers from the prospective contractors listed herein are the only offers received timely as of the below opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**BID NUMBER:** 2008012    **OPENING DATE:** November 27, 2007 at 2:30 P.M. ET

**BID TITLE:** INVITATION TO BID (ITB) FOR JANITORIAL SERVICES FOR THE CENTRAL AND WEST END OPERATIONS ON THE CROSS FLORIDA GREENWAY

**OPENED BY:** DEBBIE BATES    **TABULATED BY:** LANCE DYAL

**POSTED BY:** DEBBIE BATES

**POSTING TIME/DATE: FROM:** Tuesday, 12/4/2007 @ 3:00 P.M. **UNTIL:** Friday, 12/7/2007 @ 3:00 P.M.

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<u>Bidder Name</u>	<u>Bid Price (\$)</u>
Peebles Cleaning Service (1)	35,948.00
Coverall of N. Central FL.	47,744.00
Cleaning Services Group, Inc.	63,510.00

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Notes:

- (1) Firm recommended for contract award.