

**DESCRIPTION OF INTENDED  
SINGLE SOURCE PURCHASE  
(PUR 7776)**

AGENCY: Florida Department of Corrections (FDC)

TITLE: Subscription of Legal Publications

Short description of the commodity or service desired: The provision and updates of printed hard copy legal publications for the Correctional Law Libraries at FDC Institutions.

CONTACT

Name: Neva Crawford

Address: 501 South Calhoun Street, Tallahassee, FL 32399-2500

Telephone: (850) 717-3684

Email: Purchasing@fdc.myflorida.com

Internal tracking number, if any: FDC SS-21-002

**Date posted: September 1, 2020    Last day for receipt of information: September 11, 2020**

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes, and will remain posted for a period of at least 7 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

55101531 – Law books

Quantity or Term (as appropriate):

Three (3) Years:

FY 20-21: \$76,965.00

FY 21-22: \$76,965.00

FY 22-23: \$76,965.00

Requestor (division, bureau, office, individual, as appropriate):

Division of Development: Education & Transition Services, Bureau of Education, Education Services

Allen Dean Peterson, Government Consultant III

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

The FDC intends to enter into a single source contract with Matthew Bender & Company, Inc. dba LexisNexis Matthew Bender to provide legal publications and updates to existing legal publications for all of the Correctional Law Libraries at FDC Institutions. In accordance with Rule 33-501.301, Florida Administrative Code, the FDC is required to operate law libraries in all of its correctional institutions and maintain current legal research materials in paper form.

Intended Single Source:

Matthew Bender & Company, Inc.  
dba LexisNexis Matthew Bender  
1275 Broadway  
Albany, NY 12204

Estimated Dollar Amount:

\$76,965.00 per year; Total for a three (3) year term is \$230,895.00

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

Matthew Bender & Company, Inc. holds the proprietary rights to the legal publications made available to inmates at FDC institutional libraries statewide, and therefore is the sole provider and distributor. The publications used by the FDC are not available on the Department of Management Services' State Term Contract for library materials. Additionally, inmates are prohibited from using online legal services. In accordance with Rule 33-501.301, F.A.C., the FDC is required to operate law libraries in all its correctional institutions and maintain current legal research materials.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Allen Dean Peterson, Government Consultant III, Bureau of Education  
Melvin Herring, Assistant Chief, Bureau of Education  
Gwen Brock, Chief, Bureau of Education  
Patrick Mahoney, Director, Office of Programs and Re-Entry  
Charlotte Shorter-Rumlin, Purchasing Manager, Bureau of Procurement  
Sharita Newman, Strategic Sourcing Administrator, Bureau of Procurement  
Trueby Bodiford, Assistant Chief, Bureau of Procurement  
Kasey A. Bickley, Chief of Procurement

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall: provide notice of

its intended decision to enter a single-source purchase contract in the manner specified in Section 120.57(3), F.S.