

March 27, 2020

State of Florida
DEPARTMENT OF TRANSPORTATION
INVITATION TO BID

Sealed bids will be received and publicly opened and read aloud by the Florida Department of Transportation (hereinafter referred to as Owner) on the following date, location, and local time: **April 10, 2020 at 10:30 A.M.**, by **GoToMeeting at the following link:**

GoToMeeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/823285989>

You can also dial in using your phone. United States (Toll Free): 1 877 309 2073

Access Code: 823-285-989

FINANCIAL PROJECT NO.: 44475117201 **CONTRACT NO.:** E7N43

PROJECT NAME: District Seven Architectural Rain Gutter Project

PROJECT LOCATION: Tampa Operations 2820 Leslie Road East Lake, Orient, FL 33619

PROJECT BUDGET: \$38,189.34

PRE-BID MEETING (check appropriately) *Mandatory, Non-Mandatory, or* **Not Applicable**

The Owner's Project Manager is: **Griffin Dalton, FCO Specialist** and may be reached at:
Email address: griffin.dalton@dot.state.fl.us Phone number: (813) 975-6144 or (813) 347-7305 (Cell)

PLANS AND SPECIFICATIONS: Plans and Specifications may be obtained at no cost by completing and submitting the order form from the District 7 website: <https://www.fdot.gov/contracts/d7/fco> . For more information on ordering, please contact Delma Morales at (813) 975-6472 or delma.moralesr@dot.state.fl.us . Bid Proposal documents will not be issued after **April 9, 2020 at 10:30 AM EST.**

MINORITY BUSINESS ENTERPRISES (MBE) UTILIZATION: The Owner encourages the recruitment and utilization of certified and non-certified minority businesses. The Owner, its contractors, suppliers, and consultants should take all necessary and reasonable steps to ensure that minority businesses have an opportunity to compete for and perform contract work for the Owner in a nondiscriminatory environment.

BID PROPOSAL: Bids must be submitted in full accordance with the requirements of the Drawings, Specifications, Bidding Conditions, and Contractual Conditions.

INSURANCE: The awarded Bidder is responsible for maintaining the insurance coverage specified in the Non-Technical Specifications for the duration of this project. Please see Section B-3.

PREQUALIFICATION: Vendor is required to be registered and licensed in the State of Florida for the work being performed and shall have been actively engaged in this type of work for a minimum of Five (5) years. Each bidder shall submit a current license issued by the State of Florida and, if a Florida Corporation, a copy of the Corporate Charter as prequalification of their eligibility with the bid document to the Department of Transportation, Contracts Administration Office. After the bid opening, the lowest responsive bidder shall qualify in accordance with this contract document and after award the bidder must provide documentation of the secondary trades licenses.

Experience Questionnaire required.

BID BOND: If the bid amount exceeds \$100,000, the bidder must provide with the bid, a Bid Guaranty of five percent (5%) of the actual total bid in the form of a certified check, cashier's check, treasurer's check, bank draft of any national or state bank, or a surety Bid Bond made payable to the Department of Transportation. A Bid Guaranty in an amount less than five percent (5%) of the actual bid will invalidate the bid. Bid Bonds shall conform to the Departments Bid/Proposal Bond Form furnished with the proposal package.

INVITATION TO BID (Continued)

PERFORMANCE BOND and LABOR AND MATERIALS PAYMENT BOND: If the contract award amount exceeds \$100,000, both a Performance Bond and a Labor and Material Payment Bond of 100% each of the contract sum are required at the time of award.

BID POSTING / CONTRACT AWARD: The Bid Tabulation and Notice of Award Recommendation will be posted at the following location and date: <https://www.fdot.gov/contracts/d7/fco> on **April 15, 2020**. In the event the Bid Tabulation and Notice of Award Recommendation cannot be posted in this manner, all bidders will be notified. If no protest is filed the Owner will award the contract to the qualified, responsive low bidder. The Owner reserves the right to reject any or all bids.

BID SOLICITATION/AWARD/NON-AWARD PROTEST RIGHTS: Any person adversely affected by this Bid Solicitation shall file a notice of protest within 72 hours of receipt of the bid documents in accordance with Section 120.57(3), Florida Statutes and Rule Chapter 28-110, Florida Administrative Code. Any person adversely affected by the intended decision of the Owner to award a contract or to reject all bids shall file a notice of protest within 72 hours after the posting of the Summary of Bids (bid tabulation). If notice of intended decision is given by certified mail, express or fax delivery, the adversely affected person must file the notice of protest within 72 hours after receipt of the notice of intent.

A formal written protest must be filed within 10 days after filing the notice of protest. The formal written protest shall state with particularity the facts and law upon which the protest is based. All protests must be submitted in accordance with Section 120.569 and 120.57, Florida Statutes. The required notice of protest and formal protest must each be timely filed with the Clerk of Agency Proceedings, Office of General Counsel, 605 Suwannee Street, Room 550, MS-58, Tallahassee, Florida 32399-0450. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

DISCRIMINATION CLAUSE: An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity, per Section 287.134(3)(a), Florida Statutes.

PUBLIC ENTITY CRIME INFORMATION STATEMENT: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months for the date of being placed on the convicted vendor list.

SUBMITTAL OF SEALED BIDS: Bids are to be submitted as a lump sum amount in an 8 1/2" x 11" manila enveloped address to the Attention of, **FDOT D7 District Contract Office MS – 7-700, 11201 N. McKinley Drive, Tampa, FL 33612** marked "**SEALED BID for E7N43 FPN: 44475117201 (D7 RAIN GUTTER PROJECT)**". If sent via Fed-Ex or any other mail carrier, please place manila envelope inside mail carrier package and clearly label with same information provided in this paragraph.

****Proposals may not be faxed or sent by email****

**** Contractors do not have to be present but are welcomed to attend bid opening****

QUESTIONS AND ANSWERS: The contractor will have until **5:00 P.M. Wednesday, April 1, 2020** to submit questions. Any questions submitted after **5:00 P.M. on April 1, 2020** will **NOT** be guaranteed an answer.

Any question asked by 5:00 P.M. on Wednesday, April 1, 2020, will be answered by **5:00 P.M. Monday, April 6, 2020**.

NOTE: All contractor, technical project questions must be submitted to Griffin Dalton, for official FDOT responses. Griffin Dalton, can be reached at griffin.dalton@dot.state.fl.us.

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION