

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY: Department of Environmental Protection

TITLE: Single Source with West Publishing Corporation

Short description of the commodity or service desired: 2018-2019 Online Legal Materials

CONTACT

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Internal tracking number, if any: 2018SS17

Date posted: 06/14/2018 Last day for receipt of information: 06/25/2018

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes, and will remain posted for a period of at least 7 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):
81111902: Online database information retrieval service

Quantity or Term (as appropriate):
12 months

Requestor (division, bureau, office, individual, as appropriate):
Office of General Counsel

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

This is for the purchase of an online subscription services with West Publishing Corporation to provide updates for legal materials used by the Office of General Counsel.

Intended Single Source:
West Publishing Corporation

Estimated Dollar Amount:
\$53,411.80

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

The Florida Department of Environmental Protection, Office of General Counsel, seeks to renew its online subscription service with West Publishing Corporation. This service gives the Office of General Counsel the ability to obtain legal materials and updates that are critical in accomplishing continued and necessary functions of the Department's Office of General Counsel. The materials and updates are copyrighted and not distributed to the general public and only available through West Publishing Corporation who is the copyright holder.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Shayna Acree, Program Administrator

Joshua Beebe, Administrative Secretary

Regina McDonald, Purchasing Specialist

Fran Spivey, Procurement Administrator

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall: provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Section 120.57(3), F.S.