

Exhibit D

QUALIFICATIONS QUESTIONNAIRE

INVITATION TO NEGOTIATE #: ITN-DOT-17/18-4007JR

TITLE: Districts Four and Six Commuter Services

VENDOR: _____ FAX #: _____.

SUBMITTED BY: _____ SIGNED: _____ Date: _____.
(Name Printed) (Signature)

The grades or points resulting from the review/evaluation of the responses to this questionnaire will not be included in decisions beyond determining the initial short-list of vendors to proceed in the ITN process.

Acronyms Used:

SFCS = South Florida Commuter Services

TDM = Transportation Demand Management

1. Describe your firm's experience managing TDM projects highlighting the following - Operating and maintaining a call center, toll free number, and website for commuter inquiries and registrations along with ride-matching?
2. Describe your Project Managers experience in managing TDM projects highlighting - *Coordination* with transportation partners?
3. Describe your firm's experience managing TDM projects highlighting *Technology*?
4. Describe a recent project that required you to produce the following deliverables:
 - a. Scope
 - b. Project Schedule
 - c. Budget
5. Describe a recent *major accomplishment* in a project handled by your firm related to commuter Services?
6. Describe the *lessons learned* that you have implemented going forward in Commuter Service projects or another program and project?
7. Describe an innovative project that your team has worked on that could potentially be implemented as a part of this contract, and why would it be a good fit for Districts 4 & 6?

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- 8. Describe your team's experience and approach to working with Elected Officials, Metropolitan Planning Organizations, School Boards, Private and Public Partnerships, and Event Coordinators as it relates to promoting alternative methods of transportation.

- 9. Describe how would your firm implement, then promote and coordinate a successful Vanpool and school pool programs in District 4 and District 6. Please highlight your outreach methodology in each District.

WORK REFERENCES

List the names of three references for which your business has provided similar services.

<u>BUSINESS NAME</u>	<u>ADDRESS</u>	<u>CONTACT PERSON</u>	<u>PHONE NO.</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____