

INVITATION TO NEGOTIATE (ITN)

INFORMATIONAL NOTICE #1

JULY 22, 2020

ITN Number: 10677

ITN Services: The Department is seeking a ninety (90) bed co-located Residential Program, with innovations in delinquency programming and treatment services, for boys ages twelve (12) to nineteen (19) years old appropriate for non-secure residential placement. The distribution of the beds and services will be flexible and as determined by the needs of the Department. The Department reserves the right to remove the four medically complex beds as conditions warrant. The initial beds and services distribution is as follows.

Gulf Academy: Thirty-three (33) beds for Intensive Mental Health (IMH) services as described in Attachment A-2; twelve (12) beds for Borderline Developmental Disability or Developmental Disability services as described in Attachments A-3 and A-4.

Hastings: Thirty (30) beds for Comprehensive Mental Health Treatment (CMH) services as described in Attachment A-5; fifteen (15) beds for Substance Abuse Treatment Overlay Services (SAOS) as described in Attachment A-6. The program names are currently, Hastings Comprehensive Mental Health Treatment Services Program (CMH) and Hastings Substance Abuse Treatment Overlay Services, respectively.

UNSPSC Code: 93141500 – Social development and services
93141507 – Social work administration services

Subject: This Informational Notice contains revisions to the Calendar of Events to add a Make-up Site Visit.

Deletions are indicated by “strikethrough”. Additions, updates or replacements are indicated by underscore. All changes are **highlighted yellow** for quick reference.

REFERENCE: Pages 71-74, Attachment B, Section IV., A., Calendar of Events (table)

UPDATE:

DATE	TIME	ACTION	WHERE
June 5, 2020	COB	Release of solicitation	My Florida.com web site http://www.myflorida.com/apps/vbs/vbs_www_main_menu
June 24, 2020	2:00 PM EDT	REQUIRED Site Visit (for state-owned / leased facilities only)	Pre-registration is required. See Section IV.D.,1., below, for site visit information.
July 1, 2020	COB	Solicitation Question Deadline – this is the last date and time written questions will be accepted Deadline for Submission of Intent to Respond (Attachment N)	Send to Ashley.Bridges@dji.state.fl.us

August 4, 2020	2:00 PM EDT	Make-up Site Visit - REQUIRED (for state-owned / leased facilities only)	Pre-registration is required. See Section IV.D., 1-2., below, for site visit information.
August 11, 2020	COB	Anticipated date that answers to written questions will be posted on the web site	MyFlorida.com web site http://www.myflorida.com/apps/vbs/vbs_www.main_menu under the solicitation # 10677.
September 2, 2020	2:00 PM EDT	Written Replies Due and Opened	Via the DJJ Bid Library
September 14, 2020	2:30 PM EDT	Evaluator Briefing <i>(public meeting / recorded)</i>	Via Telephone 1-888-585-9008 and enter Code 901-262-928# when directed. A recording of the Conference Call will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within forty-eight (48) hours of briefing excluding weekends and holidays.
October 13, 2020	3:00 PM EDT	Debriefing #1 Meeting to Record Scores of Written Narrative Reply Evaluations <i>(public meeting / recorded)</i>	Via Telephone 1-888-585-9008 and Code 901-262-928# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls Within forty-eight (48) hours of the debriefing excluding weekends and holidays.
October 22, 2020	2:00 PM EDT	Debriefing #2 Meeting of the Evaluation Team to determine number of Respondents to move forward to Negotiations <i>(public meeting / recorded)</i>	Via Telephone 1-888-585-9008 and enter Code 901-262-928# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within forty-eight (48) hours of the debriefing excluding weekends and holidays.
December 1, 2020	TBD	Negotiations Final dates and times to be communicated to Respondent(s) selected for negotiations	Procurement Manager will provide the Conference Call and/or GoToMeeting information

		<i>(not open to the public but recorded)</i>	
December 10, 2020	2:00 PM EST	<p>Debriefing #3</p> <p>Meeting of Negotiation Team to determine the Respondents to move forward to round 2 of negotiations or to be part of the Comparative Analysis</p> <p><i>(public meeting / recorded)</i></p>	<p>Via Telephone 1-888-585-9008 and enter Code 901-262-928# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within forty-eight (48) hours of the debriefing excluding weekends and holidays.</p>
December 15, 2020	TBD	<p>Negotiations – Round Two (optional)</p> <p><i>(not open to the public but recorded)</i></p>	<p>Procurement Manager will provide the Conference Call and/or GoToMeeting information.</p>
December 23, 2020	2:00 PM EST	<p>Debriefing #4</p> <p>Meeting of Negotiation Team to determine Respondent(s) that will move forward to round 3 negotiations, or to be part of the Comparative Analysis Tool (if applicable)</p> <p><i>(public meeting / recorded)</i></p>	<p>Via Telephone 1-888-585-9008 and enter Code 901-262-928# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within forty-eight (48) hours of the debriefing excluding weekends and holidays.</p>
January 12, 2021	2:00 PM EST	<p>Debriefing #5</p> <p>Meeting of Negotiation Team to determine Respondent(s) that will move forward and be part of the Comparative Analysis Tool (if applicable)</p> <p><i>(public meeting / recorded)</i></p>	<p>Via Telephone 1-888-585-9008 and enter Code 901-262-928# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls Within forty-eight (48) hours of the debriefing excluding weekends and holidays.</p>
January 19, 2021	2:00 PM EST	Debriefing #6	<p>Via Telephone 1-888-585-9008 and enter Code 901-262-928# when directed.</p>

		Meeting of Negotiation Team to complete Comparative Analysis Tool to determine which Respondent moves to Memorandum of Negotiation (MON) <i>(public meeting / recorded)</i>	A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within forty-eight (48) hours of the debriefing excluding weekends and holidays.
February 16, 2021	2:00 PM EST	Debriefing #7 Meeting of Negotiation Team to Recommend Contract Award <i>(public meeting / recorded)</i>	Via Telephone 1-888-585-9008 and enter Code 901-262-928# when directed. A recording of the debriefing will be available at http://www.djj.state.fl.us/partners/procurement-and-contract-administration/conference-calls within forty-eight (48) hours of the debriefing excluding weekends and holidays.
April 14, 2021	COB	Notice of Intended Award Decision (Anticipated Date of Contract Award)	MyFlorida.com web site http://www.myflorida.com/apps/vbs/vbs_www_main_menu
May 30, 2021		Anticipated Contract Execution Date	
June 1, 2021		Anticipated Contract Start Date	

REFERENCE:
ADD:

Page 75, Attachment B, Section IV., D., SITE VISIT INSPECTIONS

1. Department-Owned Building Site Visit: The Respondent must propose services at the Department-owned building located at 765 East St. Johns Avenue, St. Johns, Florida 32145, the Respondent is **REQUIRED** to attend the Department site visit for that facility. The site visit will be held at the Department facility(s) online at the date and time specified in the Calendar of Events (Section IV., B.). The Respondent must register for this meeting forty-eight (48) hours before the start of the meeting. Contact the Procurement Manager for registration details.
2. **Make-up Site Visit -This virtual site visit will be held on August 4, 2020 at 2:00 pm, EDT. Please register by August 2, 2020 before 2:00 pm EDT in order to attend. If you previously attended the site visit on June 24, 2020, there is no need to attend again.**