



Request for Proposals (RFP)

For

Assessment of Air Monitoring Network

RFP 2020017

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1 Introduction

The Florida Department of Environmental Protection (the Department) hereby issues this Request for Proposals (RFP) to contract for Assessment of Air Monitoring Network. The Solicitation will be administered through the Vendor Bid System (VBS). Respondents interested in submitting a Response must comply with all of the terms and conditions described in this RFP.

1.1 Solicitation Objective

The Department intends to enter into a contract using the Attachment 1, Draft Contract, for Assessment of Air Monitoring Network, hereby incorporated by reference. The Department intends to make a single award, however the Department reserves the right to award to one Respondent or multiple Respondents by region, or to make no award, as determined to be in the best interest of the State.

1.2 Background and Program Information

The U.S. Environmental Protection Agency (EPA) finalized an amendment to the ambient air monitoring regulations on October 17, 2006. As part of this amendment, the EPA added the following requirement for state, or where applicable local, monitoring agencies to conduct a network assessment once every five years [40 CFR 58.10(d)].

“(d) The State, or where applicable local, agency shall perform and submit to the EPA Regional Administrator an assessment of the air quality surveillance system every 5 years to determine, at a minimum, if the network meets the monitoring objectives defined in appendix D to this part, whether new sites are needed, whether existing sites are no longer needed and can be terminated, and whether new technologies are appropriate for incorporation into the ambient air monitoring network. The network assessment must consider the ability of existing and proposed sites to support air quality characterization for areas with relatively high populations of susceptible individuals (e.g., children with asthma), and, for any sites that are being proposed for discontinuance, the effect on data users other than the agency itself, such as nearby states and tribes or health effects studies. The state, or where applicable local, agency must submit a copy of this 5-year assessment, along with a revised annual network plan, to the Regional Administrator. The assessments are due every five years beginning July 1, 2010.”

This requirement is an outcome of implementing the National Ambient Air Monitoring Strategy (NAAMS, the most recent version is dated December 2005, U.S. Environmental Protection Agency, 2005). The purpose of the NAAMS is to optimize U.S. air monitoring networks to achieve, with limited resources, the best possible scientific value and protection of public and environmental health and welfare.



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1.3 Anticipated Contract Term & Renewals

The initial term of the Contract will be upon execution through June 30, 2020 with no renewal year(s). At the discretion of the Department, the Contract may be renewed subject to the terms and conditions specified in the Contract.

1.4 Definitions

The "General Contract Conditions" Form PUR 1000 (PUR 1000) and "General Instructions to Respondents" Form PUR 1001 (PUR 1001), found in Rule 60A-1.002, Florida Administrative Code (F.A.C.), are hereby incorporated by reference and can be accessed at:

https://www.dms.myflorida.com/business_operations/state_purchasing/documents_forms_references/resources/state_purchasing_pur_forms. The following definitions apply to this RFP:

Business Days - Monday through Friday, inclusive, except for State government holidays.

Confidential Information - Any documents, data, or records that are confidential and not subject to disclosure pursuant to Chapter 119, Florida Statute (F.S.), the Florida Constitution, or any other authority.

Contract - The agreement that results from this competitive procurement, if any, between the Department and the Contractor.

Contractor(s) - The Respondent(s) that will be awarded a Contract pursuant to this Solicitation.

Respondent - an entity that submits a Response to this RFP.

State - The State of Florida.

1.5 Draft Contract

Awarded Respondent(s) must provide the contractual services sought by this RFP in accordance with the terms, conditions, and Statement of Work detailed in the Draft Contract. All Respondents should carefully review the Draft Contract prior to submission of a Response. Any questions related to the Draft Contract should be submitted as a formal question in accordance with the instructions contained in this RFP.

1.6 Procurement Officer

The Procurement Officer is the Department's sole point of contact for information regarding this RFP from the date of release until an Agency Decision is posted on the VBS. Violation of this provision may be grounds for rejecting a Response.

Refer ALL inquiries in writing to the Procurement Officer by email. Responses to timely questions posed to the Procurement Officer will be posted on the VBS, at

http://myflorida.com/apps/vbs/vbs_main_menu in accordance with Section 2.3.1.2 below.

The Department will not talk to any Respondents or their agents regarding a pending solicitation. Questions will NOT be answered via telephone.

1.7 Special Accommodations

Any person requiring a special accommodation due to a disability should contact the Department's Procurement Officer. Requests for accommodation for meetings must be made at least five (5) Business Days prior to the meeting.



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1.8 Timeline of Events

The following schedule will be strictly adhered to in all actions relative to this Solicitation. The Department reserves the right to modify this schedule and will notify participants in the Solicitation by posting an addendum to this Solicitation on VBS. It is the responsibility of the Respondent to check VBS on a regular basis for such updates.

Event	Date	Time*	Location/Method
RFP Advertised	1/21/20	N/A	Vendor Bid System
Questions Due	1/28/20	3:00 PM	Email to Procurement Officer
Answers Posted (Anticipated)	On or about: January 31, 2020		Vendor Bid System
Responses Due	2/7/20	3:00 PM	Department of Environmental Protection DEP Procurement Section, Room 215 3800 Commonwealth Blvd, MS93 Tallahassee, Florida 32399-3000
Public Opening	2/10/2020	9:00 AM	Department of Environmental Protection 3800 Commonwealth Blvd, Room 153 Tallahassee, Florida 32399-3000
References Contacted	Between:		Telephone and/or Email
	2/12/20	2/19/20	
Award Date (Anticipated)	On or about: 2/24/20		Vendor Bid System

*All times are Eastern Time Zone.

1.9 List of Attachments, Exhibits and Forms

The Attachments, Exhibits, and Forms below are incorporated by reference. Copies of these documents are available in the VBS advertisement that accompanies the RFP posting. If a Form requires electronic completion or filling in, such as a Microsoft Excel spreadsheet, an electronic copy can be obtained by contacting the Procurement Officer.

Attachment	Title
1	Draft Contract
2	Past Performance Evaluation Form

Form	Title
A	Business Response Form
B	Foreign State Preference Opinion Form
C	Client Reference Form
D	Price Sheet
E	Award Preference Form



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2 RFP Process

2.1 Vendor Responsibilities

Vendors should carefully read the entire RFP, all attachments, and any addenda before submitting a Response. Vendors interested in submitting a Response must comply with all instructions, terms, and conditions of this RFP to be considered for Award.

Vendors are responsible for understanding all terms and conditions of this RFP, its attachments, addenda, and proposed resulting Contract. If a Vendor does not understand these requirements, Vendor should submit formal questions to the Department in accordance with Section 2.3.1.2.

2.2 Who May Respond

Vendors who possess the financial capability, experience, and personnel resources described in this RFP are invited to submit Responses. Vendors on the Convicted, Suspended, Discriminatory Vendor List(s), and/or the Scrutinized List(s) of Prohibited Companies may not submit a Response.

2.3 Overview of the RFP

The RFP is a method of competitively soliciting a commodity or contractual service under Chapter 287, F.S. The RFP process involves three phases: Solicitation, Minimum Mandatory Requirement Review and Evaluation.

2.3.1 Solicitation Phase

2.3.1.1 Pre-Response Conference and Site Visit (If Applicable)

The Department may hold an optional or mandatory pre-response conference or site visit as part of the process as indicated in Section 3.2.

Anyone attending a pre-response conference or site visit is required to register their attendance in a means provided by the Department at the time and location of the meeting. **Respondents who fail to attend or who are not represented at a mandatory conference or site visit will be determined Non-Responsive.**

Note: *Any answers to questions given at any conferences or site visits are not binding and do not alter the RFP. Only questions submitted in accordance with the instructions below and answered on the VBS are considered binding.*

2.3.1.2 Question and Answer Period

Respondents may submit questions regarding the terms, conditions, and requirements of the RFP to the Procurement Officer via email by the deadline listed in the Timeline, Section 1.8 of the RFP.

Questions will not constitute a formal protest of the specifications or of the Solicitation. Answers to questions will be posted on the VBS.

All emails shall have the Solicitation number in the subject line. The Department recommends that questions be submitted in the following format:



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RFP Section	RFP Page #	Question

2.3.1.3 Submission of Responses

Once the Department posts the answers to the questions, Respondents may begin submitting Responses as indicated in Section 3.4; however, Respondents are encouraged to submit their Responses no earlier than five (5) days prior to the submission deadline. Responses must be submitted by the deadline listed in the Timeline above.

2.3.1.4 Public Opening

The Department will open the Responses in a public meeting at the date, time, and location noted in the Timeline, Section 1.8. The Procurement Officer will review the entire Response to ensure that all required volumes were timely submitted, however prices will not be read aloud at the public opening.

2.3.2 Minimum Mandatory Requirement Review Phase

2.3.2.1 Administrative Review

All responses will be reviewed by the Procurement Officer to ensure that Responses contain all mandatory Forms and are complete. Complete Responses will be sent to the Evaluation Team for their qualitative review.

2.3.2.2 Responsibility Review

The Department will review the Responsibility section of the Respondent’s Business Response Form, Form A, for affirmative responses and attached documentation, if any. Answers in the affirmative are not, in themselves, grounds for declaring a vendor as Non-Responsible; the Department may seek additional clarification and decide whether the circumstances of the case warrant declaring a Respondent Non-Responsible. Respondents deemed Non-Responsible are **not eligible for Contract Award.**

2.3.3 Evaluation Phase

2.3.3.1 Technical Response Evaluation

The Department will evaluate Responses from responsive and responsible Respondents that meet the Minimum Mandatory requirements listed in Form A, Business Response Form, and provide the documentation required in this Solicitation. All Respondents and Responses that meet the minimum mandatory requirements reviewed by the Procurement Officer will be evaluated according to the Evaluation Criteria in Section 5. Each evaluation team member will work independently using the Evaluation Criteria contained Section 5, to review and score Respondent’s Technical Response. Upon completion of the Technical Response evaluation, the evaluators will submit their scores to the Procurement Officer for tabulation.

A Respondent’s Response is the only material which will be considered by the evaluators. No oral or written representations, prior conversations, meetings, projects, or outside information, other than what is specifically requested to be in a Response, will be considered by the evaluators.



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2.3.3.2 Past Performance

The Respondent's references will be contacted by the Department by telephone during normal working hours (8:00 AM - 5:00 PM) as indicated in the Timeline. The Department will make up to two (2) attempts to call before making one attempt to contact the references by email. If the contact person cannot be reached following the three (3) attempts, or if the Respondent fails to provide a reference, the Respondent will receive a score of zero (0) for that reference.

2.3.3.3 Price Sheet Evaluation

The Procurement Office will review the Price Sheet and apply the scoring criteria as contained in the Evaluation Criteria in Section 5.

2.3.3.4 Compilation of Scores

After the evaluation phase, the Procurement Officer will compile the final evaluation scores and use them to develop the recommendation of award.

2.4 Conformance to Requirements

In order to be considered for Award, Responses submitted to the Department must conform in all material aspects to the requirements included in this RFP. Responses failing to conform in all material aspects to the requirements included in this RFP are Non-Responsive and are not eligible for Award, at the sole discretion of the Department.

2.5 Limitation on Vendor Contact with Agency During Solicitation Period

Respondents to this Solicitation or persons acting on their behalf may not contact, between the release of the Solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this Solicitation, except in writing to the Procurement Officer or as provided in the Solicitation documents. Violation of this provision may be grounds for rejecting a Response.

2.6 Addenda/Amendments to the RFP

The Department reserves the right to modify this RFP by issuing addenda and/or amendments. All changes to the RFP will be made through addenda or amendments posted on the VBS. It is the responsibility of the Respondent to check for any changes on the VBS. Issuance of written Addenda and/or amendments is the only method by which a solicitation may be modified.

2.7 Contract Formation

The Department will issue a notice of award, if any, to successful Respondent(s). No contract shall be formed between the Department and the awarded Respondent until both parties sign the Contract. The Department will not be liable for any costs incurred by a Respondent in preparing or producing its Response or for any work performed before the Contract is effective.

The Contract will consist of the Draft Contract as attached, which will incorporate the Statement of Work/Technical Specifications, below in Section 4, relevant portions of the Response submitted by the awarded Respondent (if any), and the Price Sheet submitted by the awarded Respondent. If there is any



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discrepancy between the Statement of Work/Technical Specifications and the incorporated relevant portions of the Response, the terms most favorable to the Department shall prevail.

The Department objects to and shall not consider any additional terms or conditions submitted by a Respondent, including any appearing in documents attached as part of a Response, except those identified in the Contract. The Respondent shall bring any perceived inconsistencies among any of the provisions of the RFP and its attachments to the attention of the Department prior to the submission of its Response. At any time during the Solicitation, the Department may specifically identify and incorporate by reference any additional documents which are to be incorporated into the Contract. The Contract that results from this Solicitation will be posted on the Florida Accountability Contract Tracking System (FACTS) website in accordance with section 215.985, F.S., "Transparency Florida Act."

2.8 Disclosure of Response Contents

All documentation produced as part of the RFP will become the exclusive property of the Department and will not be returned to the Respondent unless it is withdrawn prior to the Response opening in accordance with Section 2.9. Once the Procurement Officer opens the Response, the Response may be disclosed pursuant to a public records request, subject to any confidentiality claims and the timeframes identified in section 119.071(1)(b), F.S.

2.9 Withdrawal of Responses

The Respondent may withdraw or modify a Response at any time prior to the due date by submitting a request to the Procurement Officer.

2.10 Administrative Cure Process

In the interest of maximizing competition, the Response qualification and cure process seeks to minimize, if not eliminate, Respondent disqualifications resulting from nonmaterial, curable deficiencies in the Response that are identified in the Minimum Mandatory Review Phase. Therefore, the Department may, in its sole discretion, notify Respondents whose qualifying information or documentation does not meet the requirements of the RFP and allow for the correction of errors and omissions prior to making a final determination of responsiveness. Timely cures made pursuant to this section will be accepted by the Department.

2.11 Clarification Process

The Department may request clarification from the Respondent for the purpose of resolving ambiguities or questioning information presented in the Response. Clarifications may be requested throughout the Solicitation process. The Respondent's answers to requested clarifications must be in writing and must address only the information requested. Respondent's answers to requested clarifications must be submitted to the Department within the time specified by the Department in the requested clarification.

2.12 Information from Other Sources

The Department reserves the right to seek information from outside sources regarding the Respondent, the Respondent's offerings, capabilities, references, and the Respondent's performance, if the Department determines that such information is pertinent to the RFP. The Department may consider such information throughout the Solicitation process including, but not limited to, determining whether the award is ultimately in the best interest of the State. This may include, but is not limited to, the Department engaging consultants, subject matter experts, and others to ensure that the Department has a complete understanding of the information provided pursuant to the Solicitation.



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2.13 Firm Response

The Department may make an award within one hundred and eighty (180) days after the date of the opening, during which period responses shall remain firm and shall not be withdrawn. If award is not made within one hundred and eighty (180) days, the Response shall remain firm until either the Department awards the Contract, or the Department receives from the Respondent written notice that the Response is withdrawn. Any response that expresses a shorter duration may, in the Department's sole discretion, be accepted or rejected.

2.14 Right to Reject

The Department may reject any Response not submitted in the manner specified by the Solicitation documents. Respondents whose past performance, current status, or Response does not reflect the capability, integrity, or reliability to fully, and in good faith, perform the requirements of Contract may be rejected as Non-Responsible and are **not eligible for Award**.

2.15 Cancellation, Non-Award, and Withdrawal

When the Department determines that it is in the best interest of the State, it reserves the right to:

- Cancel this Solicitation.
- Make no Award and reject all responses.
- Withdraw the Solicitation at any time, including after an award is made.
- Withdraw or amend its Notice of Award at any time prior to execution of a contract, including, but not limited to situations in which the Contractor(s) fails to execute the contract.
- Re-procure services.

2.16 Misrepresentations

All information submitted, and all representations made, by the Respondent in a response may be relied upon by the Department in determining Responsibility of a Respondent for Award. Any misstatement or omission, whether intentional or not, may be treated by the Department as a fraudulent concealment of the true facts relating to the Response. Such misrepresentation will be a basis for the Department to disqualify the Respondent as Non-Responsible, and bar the Respondent from participation in any re-solicitation pertaining to this subject matter (regardless of whether the re-solicitation resulted from Respondent's misrepresentation) and may be punishable under law, including, but not limited to, Chapter 817, F.S.

2.17 Licensure & Registration

Prior to the execution of a Contract, the selected Respondent must be properly licensed to do business within the State, and all entities must be appropriately registered with the Florida Department of State, if required by federal or state law.

2.18 Replacement and Alternate Responses

The Department will only consider one (1) Response per Respondent, unless otherwise indicated in Section 3. Respondents may submit revised Responses at any time prior to the Response Due Date as specified in the Timeline of Events. Revised Responses must include a statement, signed and dated by an Authorized Signatory, withdrawing all prior Responses from the Respondent. Alternate commodities



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and/or contractual services may be proposed only if permitted in accordance with the instructions contained in this Solicitation. The Department is under no obligation to consider alternate commodities and/or contractual services to those requested in this Solicitation if not specifically requested as part of a Response and may reject a Response making such offers as Non-Responsive.

2.19 Exclusivity

This Solicitation will not result in an exclusive license to provide the commodities and/or contractual services described in this Solicitation or the resulting Contract. The Department may, in compliance with applicable laws, contract with other vendors to provide the same or similar commodities and/or contractual services if the Department determines that doing so will serve the State's best interests.

2.20 Diversity

The State is dedicated to fostering the continued development and economic growth of minority-owned, veteran-owned, and woman-owned businesses. Participation of a diverse group of Respondents doing business with the Department is central to the State's effort.

The Office of Supplier Diversity (OSD) has been established within the Florida Department of Management Services (DMS) to certify qualifying minority-owned, veteran-owned, and woman-owned business enterprises (CBEs). CBEs are encouraged to participate in the State's procurement process as both prime Respondents and subcontractors. Non-CBE Respondents are encouraged to partner with CBEs for Contract performance.

2.21 Bid Protests

Failure to file a protest within the time prescribed in section 120.57(3), F. S., or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, F.S.

Documents received after normal working hours (Monday-Friday, 8:00 a.m. - 5:00 p.m., Eastern Time) will be filed the following business day.

All filings must be made with the Agency Clerk ONLY and are only considered "filed" when stamped, physically or digitally, by the Agency Clerk. It is the responsibility of the filing party to meet all filing deadlines.

The Agency Clerk's address is:
Agency Clerk, Office of General Counsel
Department of Environmental Protection
3900 Commonwealth Boulevard,
Douglas Building, MS#35
Tallahassee, Florida 32399-3000
Email: Agency_clerk@floridadep.gov



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3 Response Instructions

This section contains the General Instructions and Special Instructions to Respondents. The “General Instructions to Respondents” Form PUR 1001 is incorporated by reference and can be accessed at http://dms.myflorida.com/business_operations/state_purchasing/documents_forms_references_resources/purchasing_forms.

The terms of the PUR1001 are controlling for this RFP, except for the following sections, which are inapplicable:

Section 3. Electronic Submission of Responses

Responses shall be submitted in accordance with Section 3.4 of this Solicitation.

Section 5. Questions

Questions shall be submitted in accordance with Section 2.3.1.2 of this Solicitation.

Section 14. Firm Response.

This paragraph is superseded by Section 2.13 of this Solicitation.

Section 15. Clarifications/Revisions.

This paragraph is superseded by Section 2.11 of this Solicitation.

Section 16. Minor Irregularities/Right to Reject.

This paragraph is superseded by sections 2.10 and 6.1 of this Solicitation.

Section 17. Contract Formation.

This paragraph is superseded by Section 2.7 of this Solicitation.

Section 20. Protests.

This paragraph is superseded by Section 2.21 of this Solicitation.

3.1 MyFloridaMarketPlace (MFMP) Vendor Registration

Prior to execution of the Contract by the Department, the Contractor must be registered with MFMP. Information about the registration process is available on, and registration may be completed at <https://vendor.myfloridamarketplace.com/>.

Prospective vendors who do not have internet access may request assistance from MFMP Customer Service within DMS.

The following United Nations Standard Products and Services Code(s) (UNSPSC) are provided to assist potential Respondents in their registration efforts:

Code	Title
77101505	Environmental monitoring
77121500	Air pollution
77121501	Air quality management



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77121503	Air pollution protection services
77121504	Air pollution monitoring or measurement services
77121508	Airborne particle monitoring
80101606	Project monitoring and evaluation

3.2 Pre-Response Conferences and/or Site Visits

The Department will not hold a pre-Response Conference or a Site Visit.

3.3 Submission of Responses

Respondents shall deliver Responses to the Department’s office designated in the Timeline of Events before the date and time specified. Any Response that is received after the exact time specified in the Timeline of Events is late. Late Responses, as well as Responses submitted through email or by facsimile, are Non-Responsive and will not be evaluated. All Response materials must be packaged so that each box shipped to the Department does not exceed 25 pounds.

Response packages must be marked to show the Respondent's name and address, the Solicitation number, and the date and time Responses are due. If multiple packages are shipped, package sequences (i.e. 1 of 3, 2 of 4, etc.) must also be indicated on the outside of the package.

3.4 Response Content Requirements

Respondent’s Responses must be submitted in hard and electronic copies divided into volumes containing the information specified below:

Volume	Name	Copies
Volume I	Business Response	One (1) Original
Volume II	Technical Response	One (1) Original
Volume III	Price Sheet	One (1) Original
CD/DVD/USB	Electronic Copy of Response	One (1) copy of each Volume
CD/DVD/USB	Redacted Electronic Copy of Response (if applicable)	One (1) Redacted copy of each Volume

3.4.1 Volume I, Business Response

Respondents must prepare a Business Response volume in the order outlined below.

Volume I	Business Response	Page Limit
Tab A	Executive Summary	Two (2)
Tab B	Required Forms	None

3.4.1.1 Tab A: Executive Summary

Respondents must prepare and include an Executive Summary that summarizes the key points from the Respondent’s Business and Technical volumes. The Executive Summary must begin with company/division’s street address; and size of business, CBEs status, and a summary of the key points from the Respondent’s Response. If the Respondent is a current or former Contractor to the Department, the Respondent will notify the Department of the contract number and the Department’s contract manager in its Executive Summary.



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3.4.1.2 Tab B: Required Forms

Respondents must complete and submit Form A, Business Response Form and Form B, Foreign State Preference Opinion Form.

Respondents must complete Form C, Client Reference Form, for three (3) Clients to whom Respondent has provided commodities and/or contractual services of similar scope and size as those identified in the RFP. The three (3) completed Client Reference Forms shall be attached in this Tab. Respondents shall not list the Department as a reference. Current or former Contracts with the Department indicated in the Executive Summary will **not** count as one of the three references.

Respondent gives Department permission to contact client references and obtain their opinion of the Respondent’s past performance using the questions listed on Attachment 2. The Respondent acknowledges that Department will record the client’s opinion on Attachment 2, and that the completed form will become a public record.

3.4.2 Volume II, Technical Response

The Respondent must prepare and submit a Technical Response volume detailing their qualifications, capabilities, and a description of the commodities and/or contractual services that they will provide to the Department. The Technical Response must contain complete responses to all items. If a portion of any section is omitted, the Response may be deemed Non-Responsive at the sole discretion of the Department.

Volume II	Technical Response
Tab A	Introduction
Tab B	Background and Organizational Structure
Tab C	Qualifications and Experience
Tab D	Technical Understanding
Tab E	Project Approach
Tab F	Project Organization and Management

3.4.2.1 Tab A: Introduction

Respondents must provide a general description of how the Respondent will accomplish the overall goal of this Solicitation.

3.4.2.2 Tab B: Background and Organizational Structure

Respondents should provide information on the historical background of the Respondent and on the Respondent’s organizational structure. This should include years in operation and years involved in work related to this Solicitation.

3.4.2.3 Tab C: Qualifications and Experience

Respondents must present the qualifications of the Respondent and Respondent’s team. The following topics must be addressed:

- a) Each Team member’s experience and examples of qualifications to perform assigned tasks must be outlined. The resume or curriculum vitae for the proposed project manager and principal point of contact must be provided;
- b) Respondent’s past experience developing and/or analyzing ambient air monitoring networks;



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- c) Respondent's experience with EPA network assessments;
- d) Respondent's knowledge of and experience with statistical procedures and air science and regulation; and
- e) Respondent must provide at least one (1) tangible end work product for review.

3.4.2.4 Tab D: Technical Understanding

This section shall describe the respondent's understanding of the scope of work as outlined in Section 4, Scope of Work.

3.4.2.5 Tab E: Project Approach

The Respondent shall describe their approach (procedures and methods, including timeframes) to successfully complete the tasks/services described in Section 4, Scope of Work. Respondents may also propose supplements to the specifications provided in Section 4, Scope of Work, with additional elements they deem critical to the network analysis.

3.4.2.6 Tab F: Project Organization and Management

The Respondent shall describe the organization of staff and the management methods to be used to perform the services outlined in Section 4, Scope of Work. This section shall also provide the location of the Respondent's main office, any branch offices, and the location of staff to be used for this project.

3.4.3 Volume III, Price Sheet

The Respondent must complete and submit the Form D, Price Sheet, using the instructions provided. The Price Sheet is to be organized as directed on the Form and must contain complete responses to all items. If a portion of any section is omitted, the Price Sheet may be deemed Non-Responsive at the sole discretion of the Department.

3.5 Economy of Presentation

Responses must be prepared simply and economically, providing a straightforward, concise delineation of the Respondent's capabilities to satisfy the requirements of this Solicitation without the use of marketing materials, white papers, fancy or flashy graphics, case studies, or other promotional materials. The emphasis of each Response should be on completeness and clarity of content.

3.6 Confidential Response Materials and Redacted Submissions

In addition to the public records requirements of the PUR 1001, section 19, if the Respondent considers any portion of its Response to be Confidential Information or exempt under Chapter 119, F.S., or other authority (Public Records Law), then the Respondent must simultaneously provide the Department with an unredacted version of the materials and a separate redacted copy of the materials the Respondent claims as Confidential Information or exempt and in an index, as described in Section 3.6.1.

The Respondent shall mark the unredacted version of the document as "Unredacted version – contains Confidential Information" and place such information in an encrypted electronic form or a sealed separate envelope.

**Assessment of Air Monitoring Network****3.6.1 Redacted Submissions**

If submitting a redacted version of its Response, the Respondent shall mark the cover of the redacted copy with the Respondent's name, Department's solicitation name, and number, and the words "Redacted Copy." The Redacted Copy should only redact those portions of material that the Respondent claims are Confidential Information or exempt from Public Records Law. An entire Response should not be redacted. An entire page or paragraph which contains Confidential Information or exempt material should not be redacted unless the entire page or paragraph is wholly Confidential Information or exempt from Public Records Law. In the Redacted Copy, the Respondent shall redact and maintain in confidence any materials the Department provides or seeks regarding security of a proposed technology system or information subject to sections 119.011(14), 119.071(1)(f), and 119.071(3), F.S.

In addition, the Respondent should submit a separate index listing the Confidential Information or exempt portions of its Response. The index should briefly describe in writing the grounds for claiming exemption from the Public Records Law, including the specific statutory citation for such exemption.

The Redacted Copy will be used to fulfill public records and other disclosure requests and will be posted on the FACTS website. In addition, the Department will follow the procedures described in Attachment 4, Public Records Requirements, of the Draft Contract.

By submitting a Response, the Respondent agrees to protect, defend, and indemnify the Department for any and all claims arising from or relating to the Respondent's determination that the redacted portions of its Response are Confidential Information or otherwise not subject to disclosure. If the Respondent fails to submit a Redacted Copy of its Response, the Department is authorized to produce the entire unredacted Response submitted to the Department in response to a public records request.



Assessment of Air Monitoring Network

4 Scope of Work

4.1 Scope of Work

The Contractor shall provide an assessment of the strengths and weaknesses of the DEP Statewide Ambient Air Monitoring Network. The Contractor must also provide recommendations that optimize and improve the overall effectiveness and efficiency of the network while still maintaining compliance with the federal ambient air monitoring regulations and maintaining an ambient air monitoring coverage of at least 90% of Florida's population (Service).

The overall objectives of this network assessment study are to determine:

- If the network meets the monitoring objectives defined in 40CFR Part 58, Appendix D.
- Whether new sites are needed.
- Where existing sites can be consolidated.
- Whether existing sites are no longer needed and can be terminated.
- Whether new technologies are appropriate for incorporation in the ambient air monitoring network.

The network assessment must consider:

- The importance of the history of the data.
- The ability of existing and proposed sites to support air quality characterization for areas with relatively high populations of susceptible individuals (e.g., children with asthma).
- For sites that are being proposed for discontinuance, the effect on data users other than the agency itself, such as nearby States and Tribes or health effect studies.
- For Ozone and PM_{2.5}, the assessment also must identify needed changes to population-oriented sites.
- How changing network priorities might affect resource needs.

4.2 Network Assessment Objectives

To meet the network assessment objectives, the selected Contractor will perform a suite of analyses to address, at a minimum, the following questions:

4.2.1.1 Monitoring Objectives

- How well does the current monitoring network support current objectives? Which objectives are being met; which objectives are not being met? Are the objective(s) not being met still appropriate concerns for FDEP? If so, what monitoring is necessary to meet those unaddressed objectives? What are potential future objectives for the monitoring network?

4.2.1.2 Emissions Issues

- The future of emissions is unknown even in the face of increased population and industrial activity. Are the existing sites capable of characterizing those uncertainties on the effects of ozone (O₃) trends (spatially and temporally)? If not, what areas lack appropriate monitoring? Where should new monitors be placed, if needed?
- Is the current network capable of adequately characterizing Particulate Matter (both PM_{2.5} and PM₁₀)? If not, where should additional PM monitors be added?



Assessment of Air Monitoring Network

4.2.1.3 Monitor Siting Issues

- Is the current monitoring network sufficient to adequately assess regional air quality conditions with respect to all criteria pollutants? If not, where should monitors be relocated or added to improve the overall effectiveness of the monitoring network? How can the effectiveness of the monitoring network be maximized? Do current monitoring sites provide data to support assessment of smoke, and ozone/precursor transport from outside the region? If not, what additions should be made to the network?

4.2.1.4 Existing Approved Waivers

- Can the currently approved siting waiver for the PM₁₀ sampler at the Pinellas County Woodlawn site, AQS Site # 12-103-0012, be maintained?
- Can the existing approved waiver from comparison to the National Ambient Air Quality Standards (NAAQS) for the Met One BAM 1020 instruments operating in Florida be maintained?
- Can the currently approved waivers of source-oriented Pb monitoring for Duke Energy Crystal River Power Plant and Tampa Electric Company Big Bend Station be maintained?

4.3 Definitions

In this Contract, the following terms shall be defined as set forth below:

Ambient Air Monitoring Network - air quality monitoring stations used to collect and measure samples of ambient air pollutants to evaluate the status of the atmosphere as compared to clean air standards and historical information.

Air Quality System (AQS) – USEPA’s repository of ambient air quality monitoring data collected by States, Tribes, and local governments. AQS also contains meteorological data, descriptive information about each monitoring station (including its geographic location and its operator), and data quality assurance/quality control information.

National Ambient Air Quality Standards (NAAQS) – a level of outdoor air quality set by the USEPA to protect human health and public welfare.

U.S. Environmental Protection Agency (USEPA) - an independent agency of the United States federal government for environmental protection.

National Ambient Air Monitoring Strategy (NAAMS) – USEPA’s strategy document can be found at <https://www3.epa.gov/ttn/amtic/files/ambient/monitorstrat/naamstrat2005.pdf>.

Particulate Matter (PM)- particle pollution.



Assessment of Air Monitoring Network

4.4 Contractor Responsibilities

The Services include 3 main tasks: Network Data Acquisition, Analysis of the Network Data, and Reporting of the Network Data. To achieve these tasks the following are required:

a. Deliverables. The Contractor shall provide the following deliverables:

- **Weekly Status Meeting and Report**

A weekly status meeting will be held to review/discuss a report updating progress of the analysis, sharing results to date and discussion of future work. Telephonic, web-based or other meeting formats are acceptable if approved in writing by DEP.

- **Presentation to DEP Staff**

The presentation will provide analysis that clearly answers the questions in the scope of work at the conclusion of the analysis.

- **Final Network Analysis Report**

Contractor will present a synthesis of the analysis that addresses the questions in the scope of work clearly and sufficiently, and with responses to any additional questions resulting from the presentation.

- **Five-year Air Monitoring Network Assessment**

Contractor will provide Florida's Five-year Air Monitoring Network Assessment that addresses the questions in the scope of work clearly and sufficiently, and with responses to any additional questions resulting from previous presentations and discussion.

b. Performance Measures.

- **Weekly Status Meeting and Report**

The meetings will be: 1) attended weekly by Contractor and staff; 2) analysis agreed upon from previous meetings shall be completed and presented; and 3) future work will be discussed and approved by DEP. Analysis shall be shared electronically with DEP staff via email, webinar, etc.

- **Presentation to DEP Staff**

The presentation shall provide analysis that addresses the questions in the scope of work clearly and sufficiently.

- **Final Network Analysis Report**

The report will provide analysis results that address the questions in the scope of work and answer additional questions resulting from previous presentations and discussion, by the agreed upon due date.

- **Five-year Air Monitoring Network Assessment**

The assessment will address the questions in the scope of work and answer additional questions resulting from previous presentations and discussion. The report must be ready for submission to the USEPA on or before June 19, 2020.

**Assessment of Air Monitoring Network****c. Completion Criteria and Date.**

- DEP requires that the project tasks be accomplished within a specified timeframe, as follows: Provide the network analysis proposal by March 25, 2020 kick-off meeting with DEP.
- Begin weekly briefing meetings to present work to date April 15, 2020.
- Review DEP comments and deliver Final Report of Network Analysis and Network Assessment to DEP by June 10, 2020.
- All work shall be completed by June 30, 2020.

Failure to meet the Completion Criteria and Dates above, will result in the following Financial Consequence:

- One Thousand (\$1000.00) per day for up to three (3) days.
One Thousand Five Hundred (\$1,500.00) per day three (3) to six (6) days

4.5 Department's Responsibilities

The Department will designate a Contract Manager to communicate with the Contractor's Point of Contact (POC) and serve as a liaison with the Department leadership and Division of Air Resource Management team. The Department Contract Manager will ensure the established project timelines and budget authority are monitored and met.



5 Evaluation Criteria

5.1 Evaluation of Volume I, Past Performance

Past performance will be scored based on answers to a standard group of questions received from the Respondent's clients. Upon completion of the Reference checks, the Department will sum the Respondent's Past Performance scores to award the Respondent's Final Past Performance Score.

5.2 Evaluation of Volume II, Technical Response

The evaluation team will score each Technical Response, separately. Each evaluator will assign a numerical score from zero (0) to five (5) to each Tab, use the scoring guidelines provided below, for all Responses.

Numerical Score	Evaluation Word	Description
5	Superior	Response exhaustively addresses the evaluation criterion or demonstrates extraordinary capability and/or experience related to the criterion.
4	Excellent	Response extensively addresses the evaluation criterion or demonstrates exceptional capability and/or experience related to the criterion.
3	Acceptable	Response adequately addresses the evaluation criterion or demonstrates sufficient capability and/or experience related to the criterion.
2	Fair	Response minimally addresses the evaluation criterion or demonstrates nominal capability and/or experience related to the criterion.
1	Poor	Response inadequately addresses the evaluation criterion or demonstrates limited capability and/or experience related to the criterion.
0	Missing	Response does not address the evaluation criterion and/or does not demonstrate any capability and/or experience related to the criterion.

After the evaluation team assigns scores, the Department will calculate the Respondent's Final Technical Score as follows:

1. Average the Evaluator Tab Scores for the Respondent
2. Divide the Average by the Maximum Score of 5 to get the Earned Points
3. Multiply the Earned Points by the Available Tab Points to get the Earned Tab Points
4. Sum the Earned Tab Points to get the Final Technical Score

5.3 Evaluation of Volume III, Price Sheet

The Respondent submitting the lowest total price (LTP) will receive the maximum points for the price element of the evaluation for the applicable Contract Term.

The formula used to determine the amount of points awarded is:

- Original Contract Term: Price Points Awarded = $(LTP) / \text{Respondent's Total Price} \times 60$

The Total Price Score used for the evaluation process will be calculated as the sum of the points for the Original term.



Assessment of Air Monitoring Network

5.4 Available Points

The following are the total points available for each portion of the Response:

Volume	Name	Available Points
Volume I	Business Response	
	Tab A – Past Performance Evaluation – Reference No. 1 on Attachment 2	25
	Tab A – Past Performance Evaluation – Reference No. 2 on Attachment 2	25
	Tab A – Past Performance Evaluation – Reference No. 3 on Attachment 2	25
Volume II	Technical Response	
	Tab A – Introduction	5
	Tab B – Background and Organizational Structure	5
	Tab C – Qualifications and Experience	
	1. Qualifications of Respondent and Respondent’s Team	25
	2. Experience developing and/or analyzing Air Monitoring Networks	25
	3. Experience with EPA Network Assessments	25
	4. Knowledge of and experience with statistical procedures and air science and regulation	40
	5. Work Product Sample	20
	Tab D – Technical Understanding	20
	Tab E – Project Approach (must meet DEP timeframes)	20
	Tab F – Project Organization and Management	20
Volume III	Price Sheet	
	Original Term Price	60
	TOTAL AVAILABLE POINTS	340

5.5 Compilation of Evaluation Scores

To arrive at the Respondent’s Final Evaluation Score, the Department will sum the Final Past Performance Score, average Technical Score from all the evaluators, and Total Price Score.

$$\begin{aligned}
 & \textit{Final Past Performance Score} + \textit{average Technical Score from all evaluators} \\
 & + \textit{Total Price Score} = \textit{Final Evaluation Score}
 \end{aligned}$$



Assessment of Air Monitoring Network

6 Award

6.1 Basis of Award

A Contract may be awarded to the responsible and responsive Respondent(s) whose Response is deemed the most advantageous offer to the State based on points awarded, in consideration of price and selection criteria in this RFP.

The Department reserves the right to accept or reject any or all offers, or separable portions, and to waive any minor irregularity, technicality, or omission if the Department determines that doing so will serve the best interest of the State.

Responses that do not meet all requirements, specifications, terms, and conditions of the Solicitation or fail to provide all required information, documents, or materials may be rejected as non-responsive. Respondents whose Responses, past performance, or current status do not reflect the capability, integrity, or reliability to fully and in good faith perform the requirements of a contract may be rejected. The Department may request additional information pertaining to the Respondent's ability and qualifications to accomplish all services described in this RFP as deemed necessary during the RFP or after contract award.

6.2 Award Preferences for Equal Scores (Ties)

In the event that the Department's evaluation results in a Tie, the Department will provide Form E, Award Preference Form, to the Respondents with Responses that resulted in the Tie. Based on Form E, the Department will give the award to a Respondent if it is a minority-owned or veteran-owned business. If more than one Respondent is entitled to this preference, the preference will be given to the Respondent with the qualifying business with the smallest net worth, consistent with section 295.187(4)(b), F.S. In the event all preferences are equal or that none of the Respondents are entitled to a preference, the Tie will be broken using a coin toss.

6.3 Recommendation of Award

The Department will forward the Recommendation of Award to the Secretary or their designee. The Secretary or their designee will make the final decision as to which Respondent(s) should be awarded the Contract(s) based on the Recommendation of Award.

6.4 Posting of Decision

The Department will post a Notice of Intent to Award, stating its intent to enter into one (1) or more Contracts with the Respondent(s) identified therein, on the VBS. If the Department decides to reject all Responses, it will post its notice on the VBS website.

6.5 Execution of Contract

The awarded Respondent(s) shall sign the Contract within thirty (30) calendar days of receipt of the Contract for execution, unless there is an automatic stay triggered by the filing of a formal protest. If a formal protest is timely filed, the time to sign the Contract shall be tolled. The Department reserves the right to withdraw its Notice of Intent to Award if the Contract is not timely signed, if it determines in its sole discretion that it is in the best interest of the State to do so. The Department also reserves the right to award to the Respondent ranked second if the Department does not receive a timely signed Contract from the awarded Respondent.



Assessment of Air Monitoring Network

6.6 Failure to Perform the Contract

If the Contractor is unable or unwilling to meet the requirements of the Contract within 30 days of execution, the Department may terminate its Contract with Contractor and award to the next higher-ranked Respondent(s).

**State of Florida
Department of Environmental Protection
Past Performance Evaluation Form**

Attachment 2

FOR DEPARTMENT USE ONLY

INTERVIEW INFORMATION		
Interviewer: _____		
Respondent's Name: _____		
Client Name: _____		
Client Contact: _____		
Contact Attempts		
Attempt #1 – Phone Insert attempt date & time	Attempt #2 – Phone Insert attempt date & time	Attempt #3 – Email Insert attempt date & time
<input type="checkbox"/> Client reached – interview completed <input type="checkbox"/> Client not reached: Insert if voicemail was left and when next attempt will be, etc.	<input type="checkbox"/> Client reached – interview completed <input type="checkbox"/> Client not reached: Insert if voicemail was left and when next attempt will be, etc.	<input type="checkbox"/> Client reached – interview completed <input type="checkbox"/> Client not reached

INTERVIEW QUESTIONS	
Please describe the work the Respondent performed:	
Insert response here	
	Score
1. Would you use the services of this company again? <i>Yes (5 points) No (0 point)</i>	
2. Did the company complete the contracted project(s) on-time and within budget? <i>Yes (5 points) No (0 point)</i>	

For Questions 3 – 5:

Superior (5 points) Excellent (4 points) Satisfactory (3 points) Fair (2 points) Poor (1 point)

3. How would you rate the overall performance of this company?	
4. How would you rate the company's ability to address/resolve issues and problems in a timely and satisfactory manner?	
5. How would you rate the company's project and contract management abilities?	

Minimum Mandatory Criteria

To be eligible for award, Respondents must respond “Yes” to each statement below.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Respondent is not on the Department of Management Services’ (DMS) Discriminatory Vendor list as defined in Section 7 of the PUR 1001. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Respondent is not on the DMS’ Convicted Vendor list as defined in Section 8 of the PUR 1001. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Respondent certifies that it is not 1) on the Scrutinized Companies with Activities in Sudan List, 2) on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, 3) participating in a boycott of Israel and does not have business operations in Cuba or Syria? (If over \$1M) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Respondent certifies that it is not participating in a boycott of Israel. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Respondent has not been removed from the DMS’ Vendor List, pursuant to Rule 60A-1.006, F.A.C. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Respondent has an active W-9 on file with the Department of Financial Services or provide one prior to execution of the Contract. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. Respondent has not colluded with any entity to reduce competition. This includes the disclosure or discussion of technical or price portions of the Response, or any other attempt to fix pricings. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8. Respondent does not have an unfair competitive advantage from either: a) having access to information that is not available to the public that would assist the Respondent in obtaining Contract Award, and/or b) obtaining source selection information that is relative to the contract but is not available to all the competitors and that would assist the Respondent in obtaining Contract Award. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 9. Respondent has not participated in the drafting of any portion of this solicitation or developed this program for future implementation, as prohibited by section 287.057(17), F.S. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 10. Respondent has read and agrees to all Solicitation Terms and Conditions and agrees to perform under the Contract, if awarded. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Responsibility

Respondents shall complete and submit answers to the questions below. For each “yes” Respondents shall provide a detailed explanation (1 page) relevant to the issue and attach copies of documents relevant to the written explanation(s) provided (unlimited pages). For Bankruptcy documentation, please provide the court, case number, status, date filed, and date closed, if applicable. The Department reserves the right to request additional information, as needed, to determine a Respondent’s Responsibility pursuant to section 287.012(25), F.S.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Within the past 5 years, has the Respondent been subject to criminal judgments or administrative actions? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Within the past 5 years, has the Respondent been suspended or barred from participation in any competitive process or contract award? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Within the past 5 years, has the Respondent had any licenses or certifications required for this Scope suspended, revoked, or canceled? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Within the past 5 years, has the Respondent had any contracts or agreements terminated for cause? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Within the past 5 years, has the Respondent been the subject of bankruptcy proceedings? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Conflict of Interest Disclosure

PUR 1001, section 6, Conflict of Interest, states:

This solicitation is subject to chapter 112 of the Florida Statutes. Respondents shall disclose with their response the name of any officer, director, employee, or other agent who is also an employee of the State. Respondents shall also disclose the name of any State employee who owns, directly or indirectly, an interest of five percent (5%) or more in the Respondent or its affiliates.

Select the appropriate box and fill out the appropriate table(s), if applicable.

Pursuant to PUR 1001, section 6, Conflict of Interest, I have the following names to disclose:

Respondent's Officers, Directors, Employees or Other Agents Who Are Also Employees of The State	
Full Legal Name	Position Title and Agency

State Employees Who Own an Interest of 5% or More in The Respondent or Its Affiliates	
Full Legal Name	% of Direct or Indirect Ownership

OR

Pursuant to PUR 1001, section 6, Conflict of Interest, I have nothing to disclose.

State of Florida
Department of Environmental Protection
Foreign State Preference Opinion

Form B

Consistent with section 287.087(2), F.S., if the Respondent's indicated that its principle place of business is outside of the State of Florida (Foreign State), Respondent must have an attorney who is license to practice law in the state of their principle place of business complete the section below. Joint venture Respondents shall complete this Form for their principal venturer only.

Legal Opinion about Foreign State Preferences in Contracting *(Please select one)*

- The Respondent's principle place of business is in the state of _____ and it is my legal opinion that neither the laws of the Foreign State nor the political subdivision in which the principle place of business is located grant a preference in the letting of any or all public contracts to business entities whose principle place of business are in the Foreign State and/or political subdivision.
- The Respondent's principle place of business is in the state of _____, and it is my legal opinion that the laws of the:
(Please select all that apply)
- state
 - political subdivision

Grant the following preference(s) in the letting of any or all public contracts to business entities whose principle place of business are in that state and/or political subdivision.

[Describe applicable preference(s) and identify applicable state law(s) in the space provided]

Respondent's Attorney	
Signature:	_____
Name:	_____
State of License:	_____
Bar Number:	_____
Date of Admission:	_____
Address:	_____
Phone Number:	_____

**State of Florida
Department of Environmental Protection
Client Reference Form**

Form C

Respondents shall complete and submit the following information with their Response, one per client reference, three in total.

If Respondent has undergone a change of name, ownership, or organization, list name under which the Respondent operated at the time of performance: _____

Client Information	
Client Name:	_____
Webpage URL:	_____

Client Contact Information	
Name:	_____
Title:	_____
Address:	_____
Phone Number:	_____
Email Address:	_____

Commodity/Service Details	
Period of Services:	From: _____ To: _____
Contract Value:	_____

Commodity/Service Scope Description

**State of Florida
 Department of Environmental Protection
 Price Sheet
 Form D**

The price for each task must include all things necessary to complete the Network Assessment as described in this Solicitation

TASK 1 Data Acquisition	TASK 2 Network Analysis	TASK 3 Reporting		
		Network Analysis Report	Network Assessment	TOTAL FOR TASKS 1, 2 & 3
\$	\$	\$	\$	\$

Signature: _____

Date: _____

Name of Respondent/Company: _____

Printed/Typed Name of
 Authorized Signatory and Title: _____

Footnotes, notation, and exceptions made on this form shall not be considered.

State of Florida
Department of Environmental Protection
Award Preferences Form

Form E

This form must be completed by the Respondent in the event of a tie if requested by the Department. If the Department discovers that any information on this form is false after the award to the Respondent is made, the Department reserves the right to terminate the Contract and hold the Respondent liable for costs associated with re-procuring the services.

Respondents shall certify one or more of the following by checking the box(es):

- A. The Response is from a certified minority-owned firm or company and the net worth of the company is _____;
- B. The Response is from a veteran-owned business certified according to section 295.187, F.S., and the net worth of the company is _____;
- C. The Response is from a Florida-based business having at least one of the following characteristics:
 - 1) Fifty-one (51) percent of the company is owned by Floridians; or
 - 2) Employs a workforce for this project or contract that is at least 51% Floridians;
or
 - 3) More than 51% of business assets of the company, excluding bank accounts, are located in Florida.
- D. The Response is from a Respondent whose place of business in Florida;
- E. The commodities proposed for this contract are manufactured, grown, or produced within this State;
- F. The Response is from a foreign manufacturer with a factory in the State employing over 200 employees working in the State;
- G. The Response is from a business that certifies that it has implemented a drug-free workplace program in accordance with section 287.087, F.S.;
- H. The Response is from a company that is not eligible for any of the above preferences.

I do hereby certify, to the best of my knowledge and belief, the information submitted to the Department on this form is true and correct.

Signature of Authorized Representative

Date