

**Please read this page carefully. Signing the election form means you have read and agree to the following and understand the options you chose on the election form:**

- Review your current benefits and the available plans and options, and then select the benefit options most suited to your personal needs.
- Send required documentation to the People First Service Center (address below) when you add eligible dependents or drop ineligible dependents from your plans. You must provide documentation or risk losing coverage.
- You must drop all of your ineligible dependents. When your dependents no longer meet eligibility requirements, their coverage ends the last day of the month they became ineligible. You may be responsible for any cost for services received while your dependent was incorrectly listed as eligible.
- If you are dropping all of your dependents, you must change your coverage to individual.
- As a surviving spouse, if you end your health insurance, you will not be able to re-enroll. If you remarry, you are no longer eligible for coverage.
- To enroll in an HMO, you must live in the HMO service area.
- You should receive plan information and I.D. cards in a timely manner from the insurance company. If you do not, call the insurance company.
- Your elections will remain in effect for the remainder of the calendar year unless you experience a qualifying status change event, as defined by the Internal Revenue Code and/or the Florida Administrative Code.
- Your coverage starts the first of the month after your spouse's coverage ends.
- If your retiree check is not enough to pay your premiums, make your check or money order payable to the Division of State Group Insurance. You must submit your payment by the 10<sup>th</sup> of the month for the next month's coverage. Write your People First ID number on your payment and mail it to:
  - People First Service Center
  - PO Box 863477
  - Orlando, FL 32886-3477
- Mail or fax your completed and signed election form and Qualifying Status Change form, if applicable, to the People First Service Center:
  - People First Service Center
  - PO Box 6830
  - Tallahassee, FL 32314
  - FAX: (904) 828-6092
- For help, call (866) 663-4735 or TTY (866) 221-0268, Monday through Friday, from 8:30 a.m. to 5:30 p.m. Eastern Time.
- Make elections online at <https://PeopleFirst.MyFlorida.com> and learn more about plans, use the cost estimator and find providers and insurance companies at [MyFlorida.com/MyBenefits](https://MyFlorida.com/MyBenefits).

Please note: Falsifying documents, misrepresenting dependent status, or using other fraudulent actions to gain coverage may be criminal acts. The People First Service Center is required to refer such cases to the State of Florida.

